

ASCCC ONLINE EDUCATION COMMITTEE

October 1, 2020

4:15PM – 7:30PM

Zoom Conferencing

<https://laccd.zoom.us/j/99933291559>

Minutes

1. Call to Order
   1. Robert Stewart
   2. Kandace Knudson
   3. Maria Guzman
   4. Dylan Altman
   5. Rosemarie Nurre
   6. Silvester Henderson and Maria Guzman will be here at 4:30pm
      1. Dan Barnett is absent
2. Adoption of the Agenda- Approved
3. Approval of Minutes
   1. From September 3, 2020
   2. Approved
4. Action Items
   1. *Consider updating ASCCC Online Education Committee charter* ***OR*** *consider if this committee needs to maintain in existence or if the ongoing efforts can be embedded in the other aspects of the ASCCC work*
      1. *Knudson- Need specialists*
         1. *Educational technology, as it relates to education*
         2. *Equity problem- Access to these materials: Proctorio, etc.*
      2. *Altman- need to be separate or else items will be lost*
      3. *Rosemary- Needs Separate DE community- District/Canvas*
         1. *Focus on Education and not Technology*
      4. *Needs to stay as is- Approved*
      5. *Change to Charter: “The committee supports quality, equity-focused online education, and the….*
         1. Approved!
      6. *Get CVC-OEI person to come in and speak- synergy as a resource*
   2. *Participation of Online Education committee members in Fall 2020 Plenary breakout sessions (Volunteers)*
      1. *Addressing Remote Teaching for Long-Term Emergencies- w/ Sam and Robert*
      2. *Humanizing Online Learning- w/ Judy Oliver and Robert- Kandace, Maria, Dylan*
      3. *Ensuring the quality of online course: guidelines, rubrics, and local POCR- Dylan and Maria*
   3. *Ongoing professional development:*
      * 1. *technology/online instruction for lab classes- discipline specific online education*
           1. *Can we compensate instructors for training lab-based teaching*
           2. *Thorough Listing of Hard to Convert Courses and increase discipline specific professional development*

*Kandace- Look for Resolution for Effective Course Contact for Online Labs, as L*

* + - * 1. *Increased Support for Lab-Based and Hard-to-Convert Courses During Emergencies:*

*Maria spearheaded the Resolution writing.*

* 1. Address Assigned Resolutions
     1. [Resolution 09.03 S13](https://www.asccc.org/resolutions/conditions-enrollment-online-instruction) : Conditions of Enrollment for Online Instruction (High Priority) – **Rostrum Article; Consider if any Title 5 Regulation changes are needed.** 
        1. **5 C- Makes recommendations to executive committee for Title V requirements?**
        2. **Will Bring Don in to get his opinion**
        3. **Could be an Equity Issue**
        4. **AB705- Support Students who lack academic technology capital , but a pre—requisite requirement will not work.**
        5. **Decisions made**
           1. **Resolution can be withdrawn by Don**
           2. **We could write Rostrum article**
           3. **ASCCC- Transfer Support, Student Services Committee?**

**ISSUES: Mandating a prep course creates equity issues, might not be timely, too many units for the student, and other barriers.**

**Approved**

**Sending to Second Committee**

* + 1. [Resolution 09.03 F18](https://asccc.org/resolutions/local-adoption-california-virtual-campus-%E2%80%93-online-education-initiative-course-design) : Local Adoption of the California Virtual Campus Online Education Initiative Course Design Rubric –
       1. **Rostrum Article**
       2. **The purpose of peer-review is for student equity, not for colleague critique**
       3. **Peer Review NOT Evaluative**
       4. **Be prepared for Union Issues.**
       5. **DE- Check-list substance of content-** 
          1. **Feedback is Given as Recommendations: Opportunity for professional development. Not attached to Performance Evaluation**
          2. **Recommendations:**

**Look into Bargaining Issue for Peer Online Course Review (Talk to Union Reps)**

**Reach out to Jennifer Fowler, Peralta Colleges, College of Alameda**

**Contact District/Julie Oliver( is in Kandace’s district) for discussion of OEI -POCR- alignment to rubric.**

**Listen to Original Authors**

* + 1. [Resolution 09.04 S19](https://asccc.org/resolutions/ensure-accessibility-educational-materials) : Ensure the Accessibility of Educational Materials
       1. **Rostrum Article or White Paper** – Maria Guzman has volunteered to serve as a research resource.
          1. **Discussed** the need to write shorter summaries/articles.
          2. **508 compliance is an issue**
          3. **Pushed to next meeting.**
          4. **More research needed**
  1. Assigned Tasks
     1. Rostrum Articles
        1. Due by January 4, 2020
        2. Due by March 8, 2020
     2. Resolutions from the Committee
        1. Final Resolutions due for Area Meetings by October 1, 2020 – do we want to draft and submit any resolutions for Fall Plenary? Maybe a resolution for IVc?

* 1. Meetings dates/times
     1. Once per month (day/time) – Every 1st Thursday 4:15pm-5:30pm
     2. Face-to-face – Fall 2020: Extended October 1, 2020 meeting to 7:30pm and added another meeting for October 15, 2020 from 4:15pm – 7:30pm

1. Future Action Items
   1. ASCCC Strategic Plan – Review the strategic plan for areas this committee should be implementing within our work)
   2. Committee Priorities- TBD (Recommended by the 2019-2020 Online Education Committee)
      1. [Resolution 07.01 S14](https://www.asccc.org/resolutions/explore-participation-state-authorization-reciprocity-agreements-sara-distance-education) : Explore Participation in SARA for DE Offerings (High)
      2. *Stay aware of the status of the DE Guidelines (DEETAC/CCCCO)*
      3. *Consider requesting a representative from the SSCCC (was requested in 2019-2020, but did not receive an appointment)*
      4. *Consider including faculty representatives on committee: accessibility specialist, DEETAC, Calbright AND invite CVC-OEI representatives to meetings, when appropriate*
      5. *Online Education— Outstanding Faculty/Course Recognition: The Executive Committee discussed recognizing faculty and online courses in partnership with CVC-OEI, including the nomination process, selection process, and various forms of recognition such as opportunities to host webinars, faculty spotlights, and showcases. The Online Education and Standards and Practices Committees will consider developing a means to recognize outstanding online educati on faculty and courses.*
      6. *Address fully online pathways with CVC-OEI (particularly in light of COVD 19)*
      7. *Ongoing professional development:*
         1. *DE Guidelines (when approved/ready for dissemination)*
         2. *CVC-OEI POCR changes/updates*
2. Announcements
   1. [ASCCC EVENTS](https://www.asccc.org/calendar/list/events):
      1. Academic Academy Virtual Conference – October 8-10, 2020 “Redefining Distance Education”
      2. Fall Plenary Session Virtual Conference – November 5-7, 2020 “Addressing Anti-Blackness and IDEAs (Inclusion, Diversity, Equity and Anti-Racism) in Academic and Professional Matters”
   2. Other ASCCC Committee Reports- TBD
   3. Resources:
      1. [Ensuring an Effective Online Program: A Faculty Perspective](https://www.asccc.org/sites/default/files/Ensuring_an_Effective_Online.pdf) (spring 2018)
      2. Distance Education Guidelines
3. Adjournment

**Status of Previous Action Items**

1. **In Progress** 
   1. [Resolution 09.03 S13](https://www.asccc.org/resolutions/conditions-enrollment-online-instruction) : Conditions of Enrollment for Online Instruction (High Priority) – **Rostrum Article; Consider if any Title 5 Regulation changes are needed.**
   2. [Resolution 09.03 F18](https://asccc.org/resolutions/local-adoption-california-virtual-campus-%E2%80%93-online-education-initiative-course-design) : Local Adoption of the California Virtual Campus Online Education Initiative Course Design Rubric –
      1. **Plenary Breakout**
      2. **Rostrum Article**
2. **Completed** 
   1. **Updated the Committee Charge, need to go to Exec;**