

ASCCC ONLINE EDUCATION COMMITTEE

December 3, 2020

4:15PM – 5:30PM

Zoom Conferencing

<https://laccd.zoom.us/j/99933291559>

Minutes

1. Call to Order @ 4:18pm
	1. Robert Stewart
	2. Silvester Henderson
	3. Kandace Knudson
	4. Maria Guzman
	5. Dylan Altman
	6. Tina Ramsey
	7. Rosemarie Nurre is phoning in
	8. Dan Barnnett couldn’t make it
	9. Bob Nash is attending from CVC (bnash@cvc.edu )
2. Adoption of the Agenda-
	1. Agenda Adopted- Move to Adopt by Sylvester and Seconded by Rosemary
3. Approval of Minutes
	1. Oct. 15, 2020 – Move to Approved with changes by Rosemary and Seconded by Sylvester. (Dan abstains, as he wasn’t present)
4. Action Items
	1. Address Assigned Resolutions
		1. [Resolution 09.03 F18](https://asccc.org/resolutions/local-adoption-california-virtual-campus-%E2%80%93-online-education-initiative-course-design) : Local Adoption of the California Virtual Campus Online Education Initiative Course Design Rubric – **Rostrum Article (In progress); Plenary Breakout (Completed at Fall 2020 Plenary)**
			1. **Plenary Breakout – Was Successful**
			2. **Rostrum Article- In Progress**
		2. Discuss the outline submitted by Kandace for the Rostrum Article to address info. Above:
			1. POCR Process is Good for Students and Educator-
			2. Rubric is Good for Students and Educator
			3. Peralta connects to Equity standards
			4. Emphasize that this is Review but not penalty- nonpunitive
				1. “This is a template for student navigation/success, but this is not a way to evaluate faculty expertise.”
			5. Acknowledge Part-Timers/Full-timer Issues
			6. Resources Issues
			7. Could Stress Need of Professional Technical Competency in the online medium To Keep teaching strategies Relevant
				1. Emergency D.E. Addendum
			8. Stress POCR is not a performance evaluation
			9. Sentence that separates this from the post-Covid world
			10. @ One individual POCR review with @ One Team
			11. @ One Team, certify Local POCR (receive Couse Quality Badges), and then are able to align others
			12. **Recommendations**:
				1. Faculty should be instructed how to improve
				2. Identify DE Experts
				3. General Guide for Local POCR?
			13. Gradual Change? 1 aspect of Rubric discussed about in Flex per semester as a way to start progress
			14. Local POCR documentation: <https://onlinenetworkofeducators.org/course-design-academy/pocr-resources/>
			15. Kandace and Dan will be drafting
			16. Rough Draft: December 11th, 2020
				1. Second Draft to Bob and Revisions
			17. Final Draft Due: **January 4th, 2020**
		3. [Resolution 09.04 S19](https://asccc.org/resolutions/ensure-accessibility-educational-materials) : Ensure the Accessibility of Educational Materials – **Rostrum Article or White Paper** – Maria Guzman has volunteered to serve as a research resource.
			1. Rostrum Article- In Progress
	2. Assigned Tasks
		1. Rostrum Articles
			1. Due by January 4, 2020
			2. Due by March 8, 2020

* 1. Meetings dates/times
		1. Once per month (day/time) – Every 1st Thursday 4:15pm-5:30pm
		2. November 2020 Meeting: Thursday; November 4, 2020 4:15pm-5:30pm (was canceled)
		3. Next Meeting: January 7, 2020 4:15pm-5:30pm
1. Discussion Items
2. DEETAC Update
3. CVC Update
4. TTAC Update(N.A.- As No News from Committee)
5. Online Education Committee Concerns
6. Resolution has been adopted- Dylan
7. Future Action Items
	1. ASCCC Strategic Plan – Review the strategic plan for areas this committee should be implementing within our work)
	2. Committee Priorities- TBD (Recommended by the 2019-2020 Online Education Committee)
		1. [Resolution 07.01 S14](https://www.asccc.org/resolutions/explore-participation-state-authorization-reciprocity-agreements-sara-distance-education) : Explore Participation in SARA for DE Offerings (High)
		2. *Stay aware of the status of the DE Guidelines (DEETAC/CCCCO)*
		3. *Consider requesting a representative from the SSCCC (was requested in 2019-2020, but did not receive an appointment)*
		4. *Consider including faculty representatives on committee: accessibility specialist, DEETAC, Calbright AND invite CVC-OEI representatives to meetings, when appropriate*
		5. *Online Education— Outstanding Faculty/Course Recognition: The Executive Committee discussed recognizing faculty and online courses in partnership with CVC-OEI, including the nomination process, selection process, and various forms of recognition such as opportunities to host webinars, faculty spotlights, and showcases. The Online Education and Standards and Practices Committees will consider developing a means to recognize outstanding online education faculty and courses.*
		6. *Address fully online pathways with CVC-OEI (particularly in light of COVD 19)*
		7. *Ongoing professional development:*
			1. *DE Guidelines (when approved/ready for dissemination)*
			2. *CVC-OEI POCR changes/updates*
8. Announcements
	1. [ASCCC EVENTS](https://www.asccc.org/calendar/list/events):
		1. ASCCC Part-time Faculty Institute – February 18-19, 2021
	2. Other ASCCC Committee Reports- TBD
	3. Resources:
		1. [Ensuring an Effective Online Program: A Faculty Perspective](https://www.asccc.org/sites/default/files/Ensuring_an_Effective_Online.pdf) (spring 2018)
		2. Distance Education Guidelines – Still Under Review by DEETAC/CCCCO
		3. [CVC-OEI Course Design Rubric](https://cvc.edu/wp-content/uploads/2018/10/CVC-OEI-Course-Design-Rubric-rev.10.2018.pdf)
		4. [Online Education Committee Google Drive](https://drive.google.com/drive/folders/1NJsXyjNR2WHaX8jg2AZaDJf8d9sktpKn)
9. Adjournment

**Status of Previous Action Items**

1. **In Progress**
2. **Rostrum Article that will address** [Resolution 09.03 F18](https://asccc.org/resolutions/local-adoption-california-virtual-campus-%E2%80%93-online-education-initiative-course-design) : Local Adoption of the California Virtual Campus Online Education Initiative Course Design Rubric
3. **Completed**
4. **Plenary Breakout (Completed at Fall 2020 Plenary)**
5. **Updated the Committee Charge, need to go to Exec;**
6. **Submitted resolution for Fall Plenary concerning resources for lab-based/hard to convert courses; resolution went to Area C with Dylan Altman as contact. The resolution was forwarded by Area C to the Fall 2020 Plenary where it was adopted with the consent calendar. There was an initial revision but the author of the revision retracted the amendment. Resolution 12.01 F20 can be found here:** [**https://www.asccc.org/resolutions/increased-support-lab-based-and-hard-convert-courses-during-emergencies**](https://www.asccc.org/resolutions/increased-support-lab-based-and-hard-convert-courses-during-emergencies)
7. **Consulted with Don Gauthier on** [Resolution 09.03 S13](https://www.asccc.org/resolutions/conditions-enrollment-online-instruction) : Conditions of Enrollment for Online Instruction (High Priority). The committee decided to forward the resolution to TASSC as a student support services issue.
8. **Spoke with Jory from CVC and he will be assigning someone to attend meetings**
9. **Fall 2020 Plenary Breakout addressed** [Resolution 09.03 F18](https://asccc.org/resolutions/local-adoption-california-virtual-campus-%E2%80%93-online-education-initiative-course-design) : Local Adoption of the California Virtual Campus Online Education Initiative Course Design Rubric