Academic Senate for California Community Colleges

One Capitol Mall, Suite 230 Sacramento, CA 95814

(916) 445-4753 [info@asccc.org](mailto:info@asccc.org) [www.asccc.org](https://asccc.org/)

President

* + Cheryl Aschenbach
  + Lassen College
* Vice President
  + Manuel Vélez
  + San Diego Mesa College
* Secretary
  + LaTonya Parker
  + Moreno Valley College
* Treasurer
  + Robert L. Stewart Jr.
  + Los Angeles Southwest College
* Representative at Large
  + Juan Arzola
  + College of the Sequoias
* Representative at Large
  + Christopher Howerton
  + Woodland Community College
* North Representative
  + Mitra Sapienza
  + City College of SanFrancisco
* North Representative
  + Eric Wada
  + Folsom Lake College
* South Representative
  + Kimberley H. Stiemke
  + North Orange Continuing Education
* South Representative
  + Carlos Guerrero
  + Los Angeles City College
* Area A Representative
  + Stephanie Curry
  + Reedley College
* Area B Representative
  + Karen Chow
  + De Anza College
* Area C Representative
  + Erik Reese
  + Moorpark College
* Area D Representative
  + Maria-José Zeledón-Pérez
  + San Diego City College
* Executive Director
  + Krystinne Mica

# SUBJECT: Disciplines List Revision Process

Dear Colleagues:

In February, the annual process for formally reviewing the Disciplines List, which establishes the minimum qualifications for the faculty of California community colleges, was initiated. This letter serves as a notification that the ASCCC is currently accepting proposals to revise the Disciplines List for the 2024-2025 cycle. The deadline for submission of proposals is **SEPTEMBER 30, 2024**. Proposals received after the deadline may be held for the 2025-2026 cycle.

Such a review was completed in spring 2023 for Ethnic Studies; the proposal was accepted and recommended for inclusion in the Minimum Qualifications Handbook.

The following resource materials are provided to assist you with developing and submitting proposed changes to the Disciplines List.

* Enclosure 1—Discipline List Proposal Process: This document provides you with a guide to the discipline review process.
* Enclosure 2—Discipline List Review Timeline:  This timeline provides information about key deadlines.  Please pay attention to the hearing dates, as each proposal must be heard in at least one hearing.  Please note that the final day to accept proposals is **SEPTEMBER 30, 2024**.
* Enclosure 3—Revisions to the Discipline List Form: This form is used to submit revisions.
* Enclosure 4—FAQs on Minimum Qualifications: This FAQs document clarifies some common misunderstandings about minimum qualifications.

Please send this packet of materials to division/department chairs, curriculum committee members, your senators, vice president of instruction, and anyone else that might benefit from this information. All information noted above is available on our website by clicking here. Information regarding the current minimum qualifications can be accessed here.

If you have any questions, please contact us at [disciplineslist@asccc.org](mailto:disciplineslist@asccc.org). Please indicate Disciplines List on the subject line of the email.