



President
Virginia "Ginni" May
Sacramento City College

Vice President
Cheryl Aschenbach
Lassen College

Secretary
LaTonya Parker
Moreno Valley College

Treasurer
Michelle Bean
Rio Hondo College

At-Large Representative
Carrie Roberson
Butte College

At-Large Representative
Juan Arzola
College of the Sequoias

North Representative
Christopher Howerton
Woodland College

North Representative
Eric Wada
Folsom Lake College

South Representative
Amber Gillis
Compton College

South Representative
Robert L. Stewart Jr.
Los Angeles Southwest College

Area A Representative
Stephanie Curry
Reedley College

Area B Representative
Karen Chow
De Anza College

Area C Representative
Erik Reese
Moorpark College

Area D Representative
Manuel Vélez
San Diego Mesa College

Executive Director
Krystinne Mica

Executive Director Update

To: ASCCC Executive Committee
From: Krystinne Mica, executive director

Date: March 9, 2023

The following provides highlights of activities since February 3, 2023. The report is arranged in the four categories found on the Executive Director Job Description. The four sections are: Board Governance, Financial Performance and Viability, Organization Mission and Strategy, and Organization Operations. A portion of tasks include those completed by the ASCCC office team and are included to show the full operational activities. Those listed are only highlights and are not inclusive of all activities completed by staff. Please let me know if you need more details regarding any of the highlights listed.

Board Governance:

- Attended February 3-4, 2023 Executive Committee meeting
- Meet with Pres on a daily/weekly basis to discuss ongoing and new issues
- Bi-weekly meetings with Legislative Advocate
- Worked to finalize the proposed ASCCC 2023-26 [Strategic Plan](#) and [strategic plan summary](#) for presentation to delegates for adoption
- Met with Dr. Keiffer-Lewis to work ASCCC Cultural Humility scope of work – February 9
- Finalized agenda and logistics ASCCC Legislative Day on February 21-22
- Various meetings with committee chairs to discuss upcoming regional meetings, committee assignments, and future work on FELA
- Attended Officers Meeting – February 2 and March 7

Financial Performance and Viability:

- Budget Committee Meeting – February 13
 - Presented final Investment Policy for adoption during March meeting
- Working with the Chancellor's Office on Governor's Grant 23-24 Scope of Work
- Worked with ASCCC OERI and Advocate to submit one-page proposal for on-going budget line item to fund OERI
- Worked on Rising Scholars Contracts
- Continued planning for 23-24 preliminary budget
- Monitored ASCCC finances to ensure funds are appropriately spent
- Approved and paid invoices on time in bill.com

Organization Mission and Strategy

- Attended CCC Baccalaureate Conference – February 15-17
- Attended ASCCC Legislative Day and Training – February 21-22
- Met with RP Group ED – February 10
- Met with FACCC ED – February 6 and March 6
- Met with SSSCC ED – March 6
- Met with CCCCCO VC - February 27
- Planning for ICAS Legislative Day – February 28
- Began work to re-form Model Curriculum Workgroup
- Met with ASFCCC Directors – March 1

Organization Operations

- Worked with Communications Coordinator to finalize social media calendar and posts for the month of February
- Worked with Visual Designer to design Curriculum Institute, Plenary Session graphics, updates to ICAS website, and misc projects
- Planning for ASCCC Spring Events
 - Worked on final draft of spring plenary session program for March Exec meeting
 - Worked with ASFCCC to finalize plans for spring plenary session
 - Scholarships for plenary session are due March 26, 2023
 - Met with Elections Chair David Morse to review Elections timeline and information
 - Nomination Form will open March 20, 2023 – April 20, 2023
 - [Elections page](#) is updated with the latest information for April elections
 - Reviewed logistics for FLI
- ASCCC Accessibility Training on Adobe Acrobat – February 21
- Continue operations preparation for 2022-23 including:
 - Regina Stanback Stroud Diversity Award – reviewed scores and finalized winner
 - Hayward Award – communicated with winners for the BoG meeting; working on press release
 - Distributed announcement for 2023-24 Disciplines List – Due September 30, 2023
 - Distributed announcement for Board of Governors Call for Nominations – June 30, 2023

ASCCC Office Team Goals for 2023

1. Continue work on improving communications to the field and ways in which we get information to all faculty members
2. Continue to provide the best possible professional development opportunities
3. Ensure ASCCC documents, website, and materials are made as accessible as possible for all users