



**EXECUTIVE COMMITTEE MEETING**

Wednesday, April 14, 2021

Zoom and Teleconference

**I. ORDER OF BUSINESS**

**A. Roll Call**

President Davison called the meeting to order at 9:00 AM and welcomed members and guests.

C. Aschenbach, M. Bean, K. Chow, M. Cruz, S. Curry, S. Foster, S. Henderson, G. May, J. Oliver, L. Parker, C. Roberson, and M. Vélez

Liaisons and Guests: Aracely Aguiar, Los Angeles Region Chair, California Community College Chief Instructional Officers (CCCCIO); Wendy Brill-Wynkoop, President-Elect, Faculty Association of California Community Colleges (FACCC); Dan Crump, Liaison, Council of Chief Librarians (CCL); Aisha Lowe, Vice Chancellor for Educational Services and Support, California Community College Chancellor's Office (CCCCO); and Daniel Miramontez, Board Member, The Research and Planning (RP) Group.

Staff: Tonya Davis, Director of Administration; April Lonero, Executive Assistant; Edie Martinelli, Events Manager.

**B. Approval of the Agenda**

**MSC (Vélez/Curry) to approve the agenda and consent calendar as presented.**

**C. Land Acknowledgement**

*We begin today by acknowledging that we are holding our gathering on the land of the Nisenan Nations who have lived and continue to live here. We recognize the Nisenan Nations and their spiritual connection to the ocean and the land as the first stewards and the traditional caretakers of this area we now call Sacramento. As we begin we thank them for their strength, perseverance and resistance.*

*We also wish to acknowledge the other Indigenous Peoples who now call Sacramento their home, for their shared struggle to maintain their cultures, languages, worldview and identities in our diverse City.*

**D. Public Comment**

*This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken.*

*Speakers are limited to three minutes.*

**E. Executive Committee Norms, pg. 5**

Members were reminded about the Executive Committee Norms.

**F. Calendar, pg. 6**

Members were updated on deadlines.

**G. Local Senate Visits, pg. 15**

Members updated the Local Senate Visits record.

**H. Action Tracking, pg. 26**

Members reviewed the Action Tracking document and updated the document as necessary.

**I. One Minute Check-In**

Members and liaisons shared a one-minute check-in.

**II. CONSENT CALENDAR**

**A. March 5-6, 2021, Meeting Minutes, Aschenbach, pg. 27**

**B. Standards & Practices Committee Charge Edits, Oliver/Aschenbach, pg. 37**

**C. Legislative and Advocacy Committee Charge Revision, May, pg. 38**

**D. The Equity and Diversity Action Committee (EDAC) Charge, Parker, pg. 39**

**III. REPORTS**

**A. President's/Executive Director's Report – 30 mins., Davison/Mica**

Davis provided an update on the upcoming Academic Senate elections, 2021 Spring Plenary Session, 2021 Career and Noncredit Education Institute, professional development activities, and recently released publications. Davis shared the office's plans to reopen in June 2021, dependent on county and state guidelines.

Davison provided the committee with an update on transfer discussions with the Intersegmental Committee of the Academic Senates (ICAS) and segment leaders. The Academic Senate will be partnering with the Chancellor's Office on a Diversity, Equity, and Inclusion (DEI) summit in September 2021. Davison discussed campus' reopening in summer and fall 2021 and summarized conversations held at the state and local level regarding challenges and campus' plans. Davison reported on the enrollment and part-time faculty decline across the system in 2020-2021. Davison shared that the June Executive Committee Meeting will be held in a hybrid format depending on state and local guidelines, with details forthcoming.

**B. Foundation President's Report – 10 mins., Henderson**

Henderson reported that the Foundation Directors approved an updated Sponsorship and Marketing Plan and shared that Innovation Scholarship applications are being accepted on a rolling deadline.

**C. Liaison Oral Reports** *(please keep report to 5 mins., each)*

Liaisons from the following organizations are invited to provide the Executive Committee with updates related to their organization: AAUP, CAAJE, CCA, CCCI, CCL, CFT, CIO, FACCC, the RP Group, and the Student Senate.

Daniel Miramontez, The Research and Planning (RP) Group Board Member, provided an oral report. Miramontez reported that the RP Group membership approved revised bylaws that are now available. The Board is accepting nominations for Regional Board Representatives for the North Bay/Peninsula and Inland Empire regions. The RP Conference 2021 was held April 7-9, 2021, with over 200 attendees, and the 2021 Strengthening Student Success Conference will be held October 13-15, 2021, virtually. The annual RP Group IRPE Community & Membership Engagement Meeting is scheduled for Friday, April 16, 2021, to discuss the upcoming board elections, professional development offerings, and committee updates. A report is forthcoming regarding transfer-bound students' experiences and the impact of COVID-19.

Aracely Aguiar, California Community College Chief Instructional Officers (CCCCIO) Los Angeles Region Chair, provided an oral report. Aguiar reported on the Diversity, Equity, and Inclusion (DEI) work, including their 2021-2022 priorities to support diversifying search committees and applicant pools and to develop an academy for current and future deans of color. The CIOs are updating their constitution and will add a DEI Advocate position to the Executive Board. Aguiar reported that the CIOs are meeting with the Chancellor's Office regarding enrollment, campus reopening plans, and implementing the Ethnic Studies graduation requirement. The Spring 2021 Virtual Conference, Better Together as One Community, was held on April 7-9, 2021. The African American Leadership Institute is on April 26-27, 2021, and the Fall 2021 Conference is on October 25-29, 2021.

Dan Crump, Council of Chief Librarians (CCL) Liaison, provided an oral report. Crump shared that CCL is continuing to develop the Library Services platform while working to secure sustainable funding. Crump shared topics for upcoming workshops, including Library Management 101 on April 28, 2021, Pandemic Recovery on May 5, 2021, and E-Reserves Post-Pandemic on May 12, 2021.

Wendy Brill-Wynkoop, Faculty Association of California Community Colleges (FACCC) President-Elect, provided an oral report. Brill-Wynkoop reported that FACCC sponsored AB 1326 (Arambula) Public social services: county liaison for higher education, co-sponsored AB 1432 (Low) The California Online Community College, and co-sponsored AB 375 (Medina) Community colleges: part-time employees. FACCC has taken opposing positions on AB 928 (Berman) Student Transfer Achievement Reform Act of 2021: Associate Degree for Transfer Intersegmental Implementation Committee and AB 1111 (Berman) Postsecondary education: common course numbering system. The state revenue is higher than projected, indicating possible one-time funding being available. The 2021 Advocacy and Policy Conference was held March 12-13, 2021, followed by a week of action and All Committee Day. Brill-Wynkoop reported that FACCC

met with CCCCCO Representatives to discuss the transition of the new FACCC President serving on CCCCCO DEI Workgroup in June as the workgroup proceeds. Upcoming events include Legislative Roundtables on: AB 928 & AB 1111 on April 13, 2021, Part-Time Legislation on April 27, 2021, Ethnic Studies on May 11, 2021, and a webinar regarding returning to campus on April 30, 2021.

**D. Chancellor’s Office Liaison Report – 30 mins., Davison, pg. 40**

Aisha Lowe, Vice Chancellor for Educational Services and Support, provided an oral report. Lowe shared that the Title 5 proposed regulation changes to include ethnic studies as a graduation requirement will be read by the Board of Governors in May 2021 and brought for a second reading and consideration for approval at the July Board of Governors meeting. A task force will be formed to determine the California Community Colleges system’s definition of ethnic studies. The Curriculum Committee (5C) will evaluate pass/no pass grade option requirements, consider language changes in Title 5, and the TOP to CIP code conversion. Lowe informed the committee that new vendors are being evaluated for the English as a Second Language (ESL) assessments, with the evaluation of current assessments to follow. The colleges selected for the Competency-based Education Collaborative will begin work in Fall 2021. Lowe provided an update on the blanket emergency distance education addendum and local approval processes. The Chancellor’s Office Vision for Success Summit is being held in April 2021, with webinars every Thursday afternoon throughout the month.

**IV. ACTION ITEMS**

**A. Legislative Report – 20 mins., May, pg. 41**

The Executive Committee received a report on the 2021-22 legislative session and discussed the legislative process. May reviewed the proposed resolutions for current legislation, including resolutions of support for AB 417 (McCarty) Rising Scholars Network: justice-involved students, AB 421 (Ward) Community colleges: career development and college preparation courses, and AB 927 (Medina) Public postsecondary education: community colleges: statewide baccalaureate degree program, and resolutions of opposition to AB 928 (Berman) Student Transfer Achievement Reform Act of 2021: Associate Degree for Transfer Intersegmental Implementation Committee and AB 1111 (Berman) Postsecondary education: common course numbering system. The committee discussed implications and positions on AB 1040 (Muratsuchi) Community colleges: ethnic studies and AB 1432 (Low) The California Online Community College. The May revise of the Governor’s Budget will be released next month.

No action by motion was taken on this item.

**B. Culturally Responsive Student Services, Student Support, and Curriculum – 15 mins., Davison, pg. 60**

The Executive Committee received an update on culturally responsive student services, student support, and curriculum in the system. Davison informed the committee that the Academic Senate, Ethnic Studies Faculty Council, and Chancellor’s Office met to discuss the current ethnic studies work. The proposed Title 5 regulation changes to include ethnic studies as a graduation requirement

will be read by the Board of Governors in May 2021. There will be a 45-day comment period, and it will be brought for a second reading and consideration for approval at the July Board of Governors meeting. The committee discussed expectations of Executive Committee members providing public comment and the responsibilities of duty of loyalty and care. The Course Identification Numbering System (C-ID) is holding an additional Discipline Input Group (DIG) on April 23, 2021, for continued work on the ethnic studies Transfer Model Curriculum (TMC) and descriptors.

No action by motion was taken on this item.

**C. Equity Driven Systems – 15 mins., Davison, pg. 61**

The Executive Committee received an update on the Equity Driven Systems in the system. Cruz shared DEI updates in the system, including DEI Awareness Month activities, Black Student Success Week on April 26-30, 2021, and the BlackOut Virtual Advocacy Day on April 29, 2021. Members were reminded to review the Academic Senate commitments to the DEI plan and update the shared drive with committee progress.

No action by motion was taken on this item.

**i. DEI Recommendations: Exit Interviews – Aschenbach, pg. 62**

The Executive Committee reviewed and discussed the ACHRO/CCCCIO/CCCT recommendations for exit interviews as a DEI strategy. The committee recommended including this resource in the Model Hiring Principles and Procedures modules. Aschenbach noted forthcoming recommendations from this workgroup regarding student involvement in evaluations and student grievance processes.

**MSC (Aschenbach/Chow) to approve the ACHRO/CCCCIO/CCCT recommendations for exit interviews as a DEI strategy.**

**D. Guided Pathways Implementation and Integration to Transfer and Careers – 15 mins., Davison, pg. 79**

The Executive Committee received an update on the Guided Pathways implementation and integration to transfer and careers. The Guided Pathways Task Force (GPTF) requests feedback regarding the Guided Pathways resources and if they should be static or fluid. Members discussed potential funding to update the resources and the amount of support needed from the Academic Senate to maintain the resources.

No action by motion was taken on this item.

**E. Standards & Practices Committee Policy Edits, First Reading – 30 mins., Oliver/Aschenbach, pg. 82**

The Executive Committee reviewed and provided feedback on the first reading of the edited policies. Oliver shared the revisions to policies 20.02 and 40.01 and the first reading of two new policies “Advocacy” and “Expectations of Executive

Committee Members.” The committee discussed the revised process for honoring faculty leaders and other significant contributors and requested clarity around the subjectivity of voting, how many awards faculty can receive, and if the criteria apply retroactively. Members suggested an automatic method of recognition for all Executive Committee members and reinstating the ability for the Academic Senate President to grant honorary resolutions. Members recommended including more collaborative language in the policy regarding “Expectations of Executive Committee Members.” The policies will return for a second reading at the June Executive Committee Meeting.

No action by motion was taken on this item.

**F. Standards & Practices Committee Policy Edits, Second Reading – 15 mins., Oliver/Aschenbach, pg. 93**

The Executive Committee reviewed the second reading of the revised policies. Oliver summarized the revisions to policies 30.02, 30.03, and 30.04 since the first reading at the March Executive Committee Meeting and noted specific language changes in policy 20.05, Removal of a Member of the Board of Directors, since the release of the agenda.

**MSC (Aschenbach/Cruz) to approve policies 10.02, 10.03, 10.04, 10.07, 20.03, 20.04, 20.05, with edits as presented, 30.02, 30.03, and 30.04.**

**G. 2021 Local Senates Survey and the Executive Summary – 15 mins., Curry, pg. 110**

The Executive Committee reviewed the 2021 Local Senates Survey results and provided feedback on the Executive Summary. Curry shared the intent of the Local Senates Survey and the Executive Summary, and members suggested including additional information regarding the diversity of academic senates and survey respondents.

**MSC (Vélez/Foster) to approve the Local Senates Survey Executive Summary with considerations from the discussion.**

**H. Executive Committee Fall 2021 Events – 15 mins., Mica, pg. 172**

The Executive Committee considered the modality of the fall 2021 events and Executive Committee meetings. The committee discussed holding Executive Committee meetings in person with the option for virtual attendance through Fall 2021 and reviewed state and local meeting guidelines. Members discussed various event configurations, including hybrid, in-person, virtual, or a combination of modalities. Members reviewed the logistical options, requirements, and limitations for hybrid events. The committee discussed faculty members’ comfort with in-person events, college travel restrictions, college budget changes, potential surges, long-term planning, and increased access to virtual events. Members suggested surveying the field for expected fall plans. The committee discussed the benefits and concerns of waiting to decide regarding Fall Plenary.

MS (Roberson/Henderson) to approve holding the ASCCC Executive Committee

Meetings in a hybrid format for Fall 2021 and to hold the 2021 Academic Academy and 2021 Fall Plenary as virtual events.

**MSC (Foster/May) to divide the question to first vote on holding hybrid Executive Committee Meetings and then vote on holding the 2021 Academic Academy and 2021 Fall Plenary as virtual events.**

**MSC (Roberson/Henderson) to approve holding the ASCCC Executive Committee Meetings in a hybrid format for Fall 2021.**

**MSC (May/Aschenbach) to divide the question to first vote on holding the 2021 Academic Academy virtually, and then vote on holding the 2021 Fall Plenary virtually.**

**MSC (Roberson/Henderson) to hold the 2021 Academic Academy as a virtual event.**

**MSC (Roberson/Henderson) to hold the 2021 Fall Plenary as a virtual event.**

**I. Faculty Leadership Institute 2021 – Program Draft – 30 mins., Davison/Mica, pg. 173**

The Executive Committee reviewed the draft program for the 2021 Faculty Leadership Institute. Davison reviewed the updates to the program and shared that assignments are pending the results of the Executive Committee election. Members suggested topics including parliamentary procedures, running effective meetings, faculty and union relations, accreditation changes, faculty and CIO and CSSO collaboration, decolonizing meetings, race lighting, microaggressions and micro-practices, effective participation in areas outside the 10+1, academic senate and curriculum committee roles, equity-based hiring practices, and networking. The committee discussed modifying the schedule to include additional general sessions.

**MSC (Vélez/Cruz) to approve the 2021 Faculty Leadership Institute outline.**

**J. ASCCC Curriculum Institute Planning – 20 mins., Roberson/Bean, pg. 174**

The Executive Committee reviewed and provided feedback on the draft 2021 Curriculum Institute program. Members suggested topics for inclusion such as academic senate and curriculum committee partnerships, possible changes to the baccalaureate degree program, the Ethnic Studies graduation requirement, navigating curriculum as a BIPOC faculty member, myth-busting of curricular processes, curriculum management systems, and networking. The committee noted potential presenters and expectations regarding Executive Committee participation.

**MSC (May/Cruz) the 2021 Curriculum Institute program with considerations from the discussion.**

**K. Resolution F20 18.01: Paper and Resources for Evaluating Placement in**

**English, English as a Second Language, and Mathematics Pathways – 10 mins., May/Aschenbach, pg. 175**

The Executive Committee reviewed the Pathways Placement Survey. May noted that minor changes were made to the survey from the first reading at the March Executive Committee Meeting and that the AB 705 Collaboration Group has reviewed the survey. Members had questions surrounding the interpretation of the data, and May shared that it will be used to inform the paper called for in resolution F20 18.01.

**MSC (Roberson/Curry) to approve the Pathways Placement Survey.**

**L. Part-time Faculty Nexus Workshop Survey and Mentorship Handbook – 30 mins., Bean/Chow, pg. 179**

The Executive Committee reviewed and provided feedback on the Part-Time Faculty Nexus Workshop survey and mentor handbook for part-time faculty. Bean shared the intent of the pre-and post-survey to evaluate the event’s outcome goals. Members suggested clarifying the statement on participant’s privacy.

**MSC (Curry/Vélez) to approve the Part-Time Faculty Nexus Workshop Survey with considerations from the discussion.**

Bean reviewed the Mentorship Handbook and highlighted areas for additional feedback. Members recommended including information in the introduction regarding the resolution requesting this resource, intent, and target audience of the handbook. The committee suggested using “effective practices” in place of “recommendations” and clarifying the section’s intent for administration. Members discussed where the resource would be housed and avenues of distribution. This item will return for review at a future Executive Committee meeting.

**M. PDC Module: “Focus on CTE” Proposed Changes and Recommendation – 15 mins., Cruz, pg. 202**

The Executive Committee reviewed the module “Focus on Career Technical Education (CTE) and provided feedback. The committee determined the revised module does not need Executive Committee approval to move forward. The committee discussed the recommendation to integrate CTE information into all the Professional Development College (PDC) modules. The committee recommended that the CTE Leadership Committee Chair works with the OERI Director to determine which modules would be appropriate to include CTE information.

**MSC (Vélez/Roberson) to approve the recommendation that Career Technical Education information be integrated into the Professional Development modules as appropriate.**

**V. DISCUSSION**

**A. Spring Plenary Session Final Planning – 20 mins., Davison/Mica, pg. 228**

The Executive Committee discussed the final planning for the 2021 Spring



Plenary Session. The committee reviewed the event platform, area meetings, the resolution process, and Executive Committee Members' roles during Plenary.

- B. Board of Governors/Consultation Council – 15 mins., Davison/May, pg. 229**  
The Executive Committee received an update on the recent Board of Governors and Consultation meetings.

The Board of Governors meeting was held on March 22-23, 2021. It included the presentation of the Hayward Awards, a discussion of the Chancellor's emergency authority, and the approval of adding Behavior Technician to the Disciplines List. The next Board of Governors meeting is on May 24-25, 2021.

Consultation Council met on March 18, 2021, and included a discussion of the revisions to Title 5, §55063, Minimum Requirements for the Associate Degree (Ethnic Studies Requirement), and enrollment impacts and recovery. The next Consultation Council meeting is on April 15, 2021.

- C. Meeting Debrief – 15 mins., Davison, pg. 230**  
The Executive Committee debriefed the meeting to assess what is working well and where improvements may be implemented.

**VI. REPORTS** *(If time permits, additional Executive Committee announcements, and reports may be provided)*

**A. Senate and Grant Reports**

- i. Guided Pathways Task Force, May, pg. 231
- ii. Periodic Review Committee, May, pg. 233

**B. Standing Committee Minutes**

- i. Basic Skills and Noncredit Committee, Chow, pg. 238
- ii. Career Noncredit Education Institute – Career Technical Educational Leadership Committee and Basic Skills and Noncredit Committee Joint Meeting, Chow, pg. 266
- iii. Career Technical Education Leadership Committee, Cruz, pg. 268
- iv. Curriculum Committee, Roberson, pg. 273
- v. Educational Policies Committee, Foster, pg. 275
- vi. Equity and Diversity Action Committee, Parker, pg. 281
- vii. Legislative and Advocacy Committee, May, pg. 288
- viii. Part-Time Committee, Bean, pg. 298
- ix. Relations with Local Senates Committee (RwLS), Curry, pg. 305
- x. Standards and Practices Committee, Oliver, pg. 306

**C. Liaison Reports**

- i. Chancellor's General Education Advisory Committee (GEAC), Bean, pg. 309
- ii. Diversity, Equity, & Inclusion Implementation Statewide Workgroup, Cruz, pg. 311
- iii. Recovery with Equity, California Governor's Council for Post-Secondary Education, Cruz, pg. 314

**D. Local Senate Visits**

**VII. ADJOURNMENT**

The Executive Committee adjourned at 5:00 PM

Respectfully submitted by: April Lonerio, Executive Assistant  
Cheryl Aschenbach, Secretary