



Curriculum Hot Topics ASCCC Fall Plenary November 14, 2014

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Units to Contact Hours

Title 5

- 55002.5(a) states
 - *One credit hour of community college work (one unit of credit) requires a minimum of 48 hours of lecture, study, or laboratory work at colleges operating on the semester system or 33 hours of lecture, study or laboratory work at colleges operating on the quarter system*
- 55002.5b states:
 - *A course requiring 96 hours or more of lecture, study or laboratory work at colleges operating on the semester system or 66 hours or more of lecture, study, or laboratory work at colleges operating on the quarter system shall provide at least 2 units of credit.*



Conditions for Claiming Attendance

- 58050 (a)states
 - (5) *The students enrolled in the course must be engaged in educational activities required of such students as described in the course outline of record. (6) The students must be under the immediate supervision of an employee of the district; unless otherwise provided by law. (7) The employee of the district must hold valid and unrevoked credentials or be employed pursuant to minimum qualifications adopted by the Board of Governors or equivalencies pursuant to section 53430 authorizing the employee to render service in the capacity and during the period in which the employee served.*
 - Other conditions apply.



Units to Contact Hours PCAH

- Page 80 of the 5th edition (Sept. 2013) PCAH states:
 - *In practice, the number of hours varies among institutions, but is generally within the range of 48-54 hours per unit for colleges on the semester system.*
 - *For each hour of lecture required, it is assumed that students will be required to spend an additional two hours of study outside of class.*
 - *The number of units awarded for laboratory courses is generally based on the number of hours of laboratory.*



Units to Contact Hours

PCAH (pg 80)

- *In determining the number of units to be awarded to courses, colleges must consider total lecture, outside study, and/or laboratory hours. The combination of these hours is “student learning hours”*
 - 18 hours lecture + 36 study = 54 hours = 1.0 unit
 - 54 hours lab + 0 study = 1.0 unit
 - 22 lecture + 32 study = 54 hours = 1.0 unit
(more lecture hours with reduction in study hours)
 - 46 hours lab + 8 study = 54 hours = 1.0 unit



Units to Contact Hours PCAH (pg 81)

- Homework for laboratory classes, page 81
 - The college may award one unit of lab credit for only two hours per week of hands-on instruction/activity as long as the instructor assigns one hour per week of out-of class study.
 - There is no prohibition against this practice; however, it must be used with caution, particularly in regard to transferrable laboratory classes.



Units to Contact Hours

Chancellor's Office
Carnegie Units Worksheet

- http://extranet.cccco.edu/Portals/1/AA/Credit/2014/CarnegieUnits_10_21_14.pdf
- Contact hours are counted; study hours are not intended to be counted for apportionment
- *Units increase when the next increment is reached. For example on the 18/54 table, lecture units are calculated as 1/2 unit between 9 hours and 17.5 hours and as one unit between 18 hours and 26.5 hours.*
- *These are the only permitted methods and formulas for calculating units in the California Community Colleges. There are no allowable locally derived formulas or exceptions for specific disciplines.*



PCAH

- Revision in progress
- Goal is to remove technical submission pieces and to clarify language for the field
- Two groups
 - Leadership from CCCCCO, ASCCC, and the CIOs
 - Writers from CCCCCO, ASCCC, and the CIOs



CTE and Curriculum

- Repeatability is gone
 - Some A&R struggle with re-enrollment for industry changes and legal mandates
- CDCP funding and non credit opportunities
- C-ID Descriptors – Explore development with CTE faculty when and where appropriate



Baccalaureate Degree Pilot Program

- September 28, 2014 – SB 850 signed
- Consultation Council (October 2014) review [RFP outline](#) and [timeline](#)
 - Goes to BoG in November
- October 22, 2014 – Colleges [called](#) to submit a [Certification of Interest](#) by November 24, 2014
 - Senate President signature is required



Curriculum Inventory

- Academic Affairs Office is understaffed
- Course control numbers are being created manually
- Curriculum Specialist training in October 2014
 - Each college needs a local policy on the college catalog, and when it is appropriate NOT to list courses and/or programs in the catalog.
 - Some colleges may have courses and programs listed in their catalogs that have not been offered in years.
 - Some curriculum specialists may not be aware that dropping courses/programs from their local inventory is a curriculum committee task.



Curriculum Inventory

Questions to trigger healthy discussions about the local curriculum inventory:

- How are courses and/or programs removed from the local catalog?
- Why are they removed from the catalog?
- Could the reasons for removal be addressed in order to revitalize the courses/programs in question?
- When does this process start?
- Who starts the process?
- What plan(s) is in place when a program is dropped from the local inventory? For example, how do colleges ensure that students who started a program get to finish it before it is fully inactivated?



Stand alone approval

- PROs
 - Allowed for streamline process at the local college (especially for CTE courses)
 - Reduced workload for the CCCCCO
- CONs
 - Too many courses with stand alone status
 - Local colleges need to develop processes and/or policies that meet student needs
- Possible solutions
 - CCCCCO writes a report for the legislature
 - CCCCCO (with ASCCC and/or SACC) develops guidelines and parameters



Auditing

- Supported by AS Resolution 6.02 F11
- Collaboration with CCLC on legislation to change Ed Code is in progress.
- Would increase the auditing fee from \$15 per unit to the equivalent of the credit fee
- Chancellor's Office has not yet decided if it will specifically support the change. Some unions have said that they will oppose due to a philosophical objection to student fees but may not do so aggressively.



Auditing

- Auditing policies can be developed locally regarding the degree of student participation, the circumstances under which students can audit, etc.
- Possible uses for auditing:
 - Brush up skills in a class taken previously
 - Additional practice time to develop skills
 - Allow community members to participate



Senate Engagement with the CCs

- ADT implementation and assessment
- SB440
- Chancellor's Office Initiatives
- AB 86 and future curriculum tasks
- Community College Baccalaureate and general education
- Deciphering the CO Inventory System

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Questions?

