



EXECUTIVE COMMITTEE MEETING

Wednesday, April 6, 2022
Zoom and Teleconference

I. ORDER OF BUSINESS

A. Roll Call

President, Dolores Davison, called the meeting to order at 10:01 AM and welcomed members and guests.

J. Arzola, C. Aschenbach, M. Bean, K. Chow, S. Curry, A. Gillis, K. Kirk, C. Howerton, V. May, K. Mica, L. Parker, C. Roberson, R. Stewart Jr., and M. Vélez.

Liaisons and Guests: Julie Adams, Executive Director, Student Senate for California Community Colleges (SSCCC); Wendy Brill-Wynkoop, President, Faculty Association of California Community Colleges (FACCC); Angelica Campos, Interim President, SSCCC; Dan Crump, Liaison, Council of Chief Librarians (CCL); Aisha Lowe, Executive Vice Chancellor for Educational Services, California Community College Chancellor's Office (CCCCO) (remote); Corey Marvin, Liaison, California Community College Chief Instructional Officers (CCCCIO) (remote); Erica Menchaca, Caucus Co-chair, ASCCC Latinx Caucus (remote); Tahirah (Ty) Simpson, Caucus Co-chair, ASCCC Black Caucus; Bethany Tasaka, Caucus Chair, ASCCC Asian Pacific Islander (API) Caucus; and Bryan Ventura, The Research and Planning Group (RP Group) (remote).

Staff: Tonya Davis, Director of Administration; Edie Martinelli, Events Manager; and Melissa Marquez, Executive Assistant

B. Approval of the Agenda

MSC (Arzola/Stewart) to approve the agenda and consent calendar as presented.

C. Land Acknowledgement

We begin today by acknowledging that we are holding our gathering on the land of the Tongva (Gabrieleno) and Chumash Nations who have lived and continue to live here. We recognize the Tongva (Gabrieleno) and Chumash Nations and their spiritual connection to the ocean and the land as the first stewards and the traditional caretakers of this area we now call Burbank. As we begin, we thank them for their strength, perseverance and resistance. We also wish to acknowledge the other Indigenous Peoples who now call Burbank their home, for their shared struggle to maintain their cultures, languages, worldview and identities in our diverse City.

D. Public Comment

This portion of the meeting is reserved for persons desiring to address the

Executive Committee on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.

No formal public comment was entered.

E. [Executive Committee Norms, pg. 5](#)

Members were reminded about the Executive Committee Norms.

F. [Calendar, pg. 7](#)

Members were updated on deadlines.

G. [Local Senate Visits, pg. 11](#)

Members updated the Local Senate Visits record.

H. [Action Tracking, pg. 27](#)

Members reviewed the Action Tracking document and updated the document as necessary.

I. [Strategic Plan Tracking, pg. 29](#)

Members reviewed the Strategic Plan document and updated the document as necessary.

J. **One Minute Executive Committee Member Updates**

Executive Committee members provided committee updates and any formal decisions that may be placed on future executive committee agendas for discussion/consideration.

II. CONSENT CALENDAR

A. [March 4-5, 2022 Executive Committee Meeting Minutes, pg. 31](#)

III. REPORTS

A. **President's/Executive Director's Report – 30 mins., Davison/Mica**

Mica submitted a written report.

Davison reported that the Intersegmental Committee on Academic Senates (ICAS) AB 928 (Berman, 2021) subgroup is expected to meet a final time in order to finalize their recommendation on a singular general education (GE) pathway for CSU and UC transfers to be implemented by the fall of 2025. The CCC and CSU have created a portal to accept public comments. Davison shared information regarding upcoming testimonies scheduled to discuss SR 45 relative to academic freedom with senate committees. The Equal Employment Opportunity (EEO) best practices handbook is expected to be distributed in May 2022 with roadshows to discuss the recommendations to be scheduled during Fall 2022.

B. **Foundation President's Report – 10 mins., Curry**

The Foundation's Area competition will be held during the Spring Plenary Session with a goal to raise \$6,000. The Foundation awarded scholarships to

attend the 2022 Spring Plenary Session. Four scholarships, one in each Area, was awarded for in person attendance, and 10 scholarships, including four specifically for part-time faculty, was awarded for online attendance.

C. Liaison Oral Reports (*please keep report to 5 mins., each*)

Liaisons from the following organizations are invited to provide the Executive Committee with updates related to their organization: AAUP, ASCCC Caucuses: Small or Rural College Caucus, LGBTQIA+ Caucus, Latinx Caucus, Black Caucus, Asian Pacific Islander Caucus, Womxn's Caucus, CAAJE, CCA, CCCI, CCL, CFT, CIO, FACCC, the RP Group, and the Student Senate.

Corey Marvin, CCCCIO Liaison, provided an oral report. The CCCCIO sent a letter of support for SB 1141 Public postsecondary education: exemption from payment of nonresident tuition. Marvin reviewed the CCCCIO's legislative priorities and pertinent bills with the committee. The CCCCIO's Spring Conference 2022 was held on April 11-15. The group will hold elections for their Executive Board.

Bryan Ventura, RP Group Board Member, provided an oral report. The RP Group Board of Directors nominations will close in April with Board elections held in May 2022. The RP Conference 2022 was held on April 12-14. The RP Group recently sent out their Spring Enrollment Survey.

Erica Manchaca, ASCCC Latinx Caucus Co-chair, provided an oral report. The caucus is reviewing the mission and statement of the group. The group met during the plenary event and discussed possible strategies to increase involvement and engagement within the caucus community.

Angelica Campos, SSSCC Interim President, and Julie Adams, SSSCC Executive Director, provided an oral report. Campos announced Gerardo Chavez' resignation as SSSCC president and will hold the SSSCC presidency until June 30, 2022. The SSSCC's 26th General Assembly was held on April 1-3 and hosted over 350 in person attendees and 60 virtual attendees. Campos shared the names of the new delegates that were elected to the SSSCC Executive Board. Campos reported on SSSCC's 9+1 session held in Spanish and the March in March virtual event. Julie Adams provided information on relevant resolutions passed during the General Assembly.

Dan Crump, CCL Liaison, provided an oral report. The Library Directors/Deans meeting was held virtually on March 17-18, 2022. The meeting included a data survey report on the condition of libraries, workshops discussing sustaining change for library services, and speeches from statewide leadership.

Ty Simpson, ASCCC Black Caucus Co-chair, provided an oral report. The caucus met on March 16, 2022 and discussed supporting Area meetings at the Spring Plenary 2022.

Bethany Tasaka, ASCCC API Caucus Chair, provided an oral report. The caucus

recently held a book discussion on *Minor Feelings*. Tasaka shared discussions on disaggregating the API community to better support members. The caucus is collecting information on events related to API Heritage Month in May 2022.

Wendy Brill-Wynkoop, FACCC President, provided an oral report. Brill-Wynkoop reported on FACCC's legislative efforts and reviewed supported bills. FACCC is looking to increase membership through collaborations with the Academic Senate Foundation and new promotional materials.

D. [Chancellor's Office Liaison Report – 30 mins., Davison, pg. 41](#)

Lowé provided updates on regulations for the Rising Scholars Program, baccalaureate degree program applications, and common course numbering. SOVA will provide a final report on the landscape analysis of common course numbering for AB 1111 (Berman) Postsecondary education: common course numbering system by June 2022. The report will be used to shape a strategy for risk mitigation. The CO has received improvement plans from colleges and will focus on supporting faculty and innovating curriculum.

IV. ACTION ITEMS

A. [Legislative Report – 30 mins., May, pg. 43](#)

May reported that the two-year bills that are still under review at the senate will be taken up after the senate's recess in July 2022. May reviewed pertinent bills with the committee. May provided additional information on AB 1705 (Irwin) Seymour-Campbell Student Success Act of 2012: matriculation: assessment.

No action by motion was taken on this item.

B. [Culturally Responsive Student Services, Student Support, and Curriculum – 10 mins., Davison, pg. 69](#)

Curry shared information on California Community Colleges Curriculum Committee's (5C) DEI model practices in curriculum. The practices were presented at the General Session during Spring Plenary 2022.

No action by motion was taken on this item.

C. [Equity Driven Systems – 10 mins., Davison, pg. 71](#)

Aschenbach provided information on the Rising Scholars program webinars that will be held in April and May. The program will distribute surveys to a focus group of students in order to gain feedback on the module *Trauma Informed Teaching* and also gather insight on what students think could benefit faculty for future modules. The California Department of Corrections and Rehabilitation (CDCR) rolled out a laptop program and a version of Canvas; Mellon Grant participants are discussing how to support faculty participating in this roll out. The Equal Employment Opportunity and Diversity Advisory Committee (EEODAC) is continuing to review the Title V language around evaluations for

faculty and staff.

No action by motion was taken on this item.

D. [Transfer in the Higher Education System – 10 mins., Davison, pg. 73](#)

Davison provided information on the GE transfer pathway recommendation provided by the ICAS AB 928 subcommittee. The next ICAS meeting will take place on April 25, 2022 with another meeting scheduled for May 2022.

No action by motion was taken on this item.

E. [Re-Imagining Campus Safety Caucus - Recognition of Caucus – 15 mins., Mica, pg. 75](#)

Mica reviewed the criteria for caucus membership with the Executive Committee members. Members discussed the intent of the proposed caucus and provided suggestions to include clarifying questions on the caucus application. The committee deliberated on whether the formation of a caucus is the best method for reimagining campus safety.

MSC (May/Arzola) for the Executive Director and President to connect with the applicant in order to recraft the proposal for the caucus or review the need for the caucus and resubmit the agenda item for a future meeting.

F. [ASCCC Planning for Institute and Events – 30 mins., Mica, pg. 81](#)

Mica reviewed the A/V costs for planning future institutes and events with the committee. Members discussed focusing funding for hybrid events for larger institutes and compared event modalities from similar organizations. Davis and Martinelli reported on the increase of hotel costs and A/V options. The committee deliberated on the necessity for two-way communication for hybrid events and the change in accessibility if registration fees were to increase.

MSC (Roberson/Arzola) for members to review the current event calendar at the next Executive Committee meeting in order to determine potential collaborations on institutions and events.

MSC (Roberson/Arzola) for the Budget Committee to review the event calendar and recommend specific events and institutions to have a hybrid format at the next Executive Committee Meeting.

G. [ASCCC Meetings or Event Audio/Video Recording Policy – 15 mins., Parker, pg. 83](#)

Parker presented the Academic Senate for California Community

Colleges Meetings or Event Audio/Video Recording Policy created by the Standards and Practices committee. Committee members reviewed and provided feedback on the recording policy.

MSC (Stewart/Vélez) to adopt the recommendations for the Academic Senate for California Community Colleges Meetings or Event Audio/Video Recording Policy put forth by the Standards and Practices Committee.

Parker presented the Academic Senate for California Community Colleges (ASCCC) Speaker/Presenter Agreement and the Academic Senate for California Community Colleges Local College Visit Terms and Conditions. Members provided feedback and recommended continuing to craft the documents.

H. [Faculty Leadership Institute 2022 – Program Draft – 15 mins., Mica/May, pg. 101](#)

Mica and May reviewed the current draft of the Faculty Leadership Institute 2022 program with the committee. The updated program outlines the collaboration with SSCCC. Committee members provided suggestions and feedback to the draft.

MSC (Howerton/Gillis) to approve the draft program of the Faculty Leadership Institute 2022 with the included suggestions.

Members suggested topics for impactful breakout sessions. The committee discussed strategies for including interactions with representatives from the Chancellor's Office.

I. [Second Read of Curriculum Institute Agenda - 20 mins., Curry, pg. 105](#)

Curry presented the updated draft program for the 2022 Curriculum Institute. The program includes both hybrid and online breakout sessions and a networking component. The proposed theme for this year's Curriculum Institute is IDEAA in Curriculum: Eyes on the Prize.

MSC (Stewart/Kirk) to approve the draft program and title for the 2022 Curriculum Institute.

J. [2022 Career and Noncredit Institute – Final Program Review - 15 mins., Vélez/Arzola, pg. 113](#)

Vélez presented the updates to the final 2022 Career and Noncredit Institute Program to the committee. Arzola expressed concerns in solidifying presenters for the institute.

MSC (Roberson/Howerton) to approve the final program for the 2022 Career and Noncredit Institute.

V. DISCUSSION

A. [Board of Governors/Consultation Council – 15 mins., Davison/May, pg. 127](#)

Davison reported on the recent Board of Governors meeting. The Board of Governors announced Jolena Grande to be appointed for another two-year term. Davison provided information on the first reads for faculty evaluations and tenure review, proposed Title V integrity checks, and baccalaureate program awards. AB 1705 was removed from the list of supporting bills. The next Board of Governors meeting will be hybrid and hosted at two locations in May 2022. Davison provided updates on Bagley Keene and the Brown Act from the recent Consultation Council meeting held on March 17, 2022. Davison shared discussions around regulatory action around cybersecurity and data integrity, proposed revisions to the Board of Governors procedures, and delegation of baccalaureate approval.

B. [Cultural Competency Training Statement – 15 mins., Parker, pg. 129](#)

Parker reviewed the Cultural Competency Training Statement created at the August 12-14, 2022 Executive Committee Meeting with the committee. Members deliberated how to embed the statement throughout the work of the committee. The committee discussed continuing to readopt the training statement at the beginning of the year and then further reflect on how the statement was actualized in different areas of the Executive Committee’s efforts at the end of the year.

C. [Standards and Practices Committee Charge – 10 mins., Parker, pg. 131](#)

This item was not discussed during the meeting and will be added to a future agenda.

D. [Award Rubric Revisions – 15 mins., Parker, pg. 135](#)

This item was not discussed during the meeting and will be added to a future agenda.

E. [Review of Tentative 2022-23 ASCCC Budget – 30 mins., Mica/Bean, pg. 141](#)

Mica presented the tentative 2022-23 ASCCC budget to the committee and provided information on the organization’s reserves. Mica explained the expected deficit due to increasing event costs, highlighting the monetary undertaking of coordinating hybrid events. The committee discussed combining institutions, reexamining event formats, and encouraging collaboration among committees and organizational partners in order to maximize resources.

F. [Meeting Debrief – 15 mins., Davison, pg. 143](#)

Each member of the Executive Committee took a moment to share their thoughts of the meeting.

VI. REPORTS *(If time permits, additional Executive Committee announcements and reports may be provided)*

A. Senate and Grant Reports

B. Standing Committee Minutes

- i. Accreditation Committee, Howerton, pg. 145
- ii. California Community Colleges Curriculum Committee (5C), Curry, pg. 147
- iii. Non-Credit Pre-Transfer and Continuing Education (NCPTCE) Committee, Vélez, pg. 151
- iv. Equity and Diversity Action Committee (EDAC), Bean, pg. 155
- v. Legislative and Advocacy Committee (LAC), May, pg. 159
- vi. Curriculum Committee, Curry, pg. 177
- vii. Standards and Practices Committee, Parker, pg. 187

C. Liaison Reports

- i. Transfer Alignment Project Workgroup, May, pg. 203
- ii. Affordable Student Housing Taskforce, May, pg. 205
- iii. [Telecommunications and Technology Advisory Committee \(TTAC\), May](#)
- iv. Student Senate for California Community Colleges (SSCCC), Bean, pg. 293
- v. General Education Advisory Committee (GEAC), Bean, pg. 295

D. Local Senate Visits

VII. ADJOURNMENT (5:00 PM)

The Executive Committee adjourned at 5:00 PM

Respectfully submitted by:

Melissa Marquez, Executive Assistant

Cheryl Aschenbach, Secretary