



**EXECUTIVE COMMITTEE MEETING**

Friday, May 7, 2021  
Zoom and Teleconference

**I. ORDER OF BUSINESS**

**A. Roll Call**

President Davison called the meeting to order at 9:00 AM and welcomed members and guests.

C. Aschenbach, M. Bean, K. Chow, M. Cruz, S. Curry, S. Foster, G. May, K. Mica, J. Oliver, L. Parker, C. Roberson, R. Stewart Jr., and M. Vélez

Liaisons and Guests: Wendy Brill-Wynkoop, President-Elect, Faculty Association of California Community Colleges (FACCC); Amber Gillis, South Representative elect, Ric Epps, Periodic Review Committee Chair; Lance Heard, At-Large Representative elect; Christopher Howerton, North Representative elect; Karla Kirk, North Representative elect; Aisha Lowe, Vice Chancellor for Educational Services and Support, California Community College Chancellor's Office (CCCCO); Chialin Hsieh, Board Member, The Research and Planning (RP) Group; and Jennifer Vega La Serna, President, California Community College Chief Instructional Officers (CCCCIO).

Staff: Tonya Davis, Director of Administration; April Lonero, Executive Assistant; Edie Martinelli, Events Manager; and Katie Nash, Visual Designer.

**B. Approval of the Agenda**

**MSC (May/Vélez) to approve the agenda and consent calendar with the following modifications:**

**II. B. CTE Leadership Committee Charge Update pulled from the consent calendar for discussion.**

**C. Land Acknowledgement**

*We begin today by acknowledging that we are holding our gathering on the land of the Nisenan Nations who have lived and continue to live here. We recognize the Nisenan Nations and their spiritual connection to the ocean and the land as the first stewards and the traditional caretakers of this area we now call Sacramento. As we begin we thank them for their strength, perseverance and resistance.*

*We also wish to acknowledge the other Indigenous Peoples who now call Sacramento their home, for their shared struggle to maintain their cultures, languages, worldview and identities in our diverse City.*

**D. Public Comment**

*This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.*

Shelley Eckval, Chaffey College, and Roy Shahbazian, Santa Ana College, were in attendance.

No formal public comment was entered.

**E. Executive Committee Norms, pg. 4**

Members were reminded about the Executive Committee Norms.

**F. Calendar, pg. 5**

Members were updated on deadlines.

**G. Local Senate Visits, pg. 13**

Members updated the Local Senate Visits record.

**H. Action Tracking, pg. 24**

Members reviewed the Action Tracking document and updated the document as necessary.

**I. One Minute Check-In**

**II. CONSENT CALENDAR**

**A. April 14, 2021, Meeting Minutes, Aschenbach, forthcoming**

**B. CTE Leadership Committee Charge Update, Cruz, pg. 25**

Cruz shared the revisions to Career Technical Education (CTE) Leadership Committee charge and the language change of “ensure” to “encourage and support.” Members suggested revisions to clarify the charge without modifying the intent. The CTE Leadership Committee will review the recommendations and submitted a proposed charge to the June 4, 2021, Executive Committee Meeting.

**III. REPORTS**

**A. President’s/Executive Director’s Report – 30 mins., Davison/Mica**

Davison commended the committee for the success of the 2021 Spring Plenary Session and 2021 Career and Noncredit Education Institute. Davison reported that college reopening plans are varied across the state and determined at a local level. The Chancellor’s Office is anticipating opening if the emergency orders are lifted by the Governor on June 15, 2021, noting that travel budgets may be restricted. Davison shared that Chancellor’s Office legal counsel is reviewing virtual attendance at Brown Act meetings post emergency orders. Davison provided an update on the June 4, 2021 Executive Committee Meeting and June 5-6 Executive Committee Orientation in Coronado. Davison noted 2021-2022 assignments are forthcoming. Davison informed the committee that the DE compendium will be released by the end of May 2021.

Davis provided an update on the professional development events supported by the Academic Senate Office, including the Cal OER event on August 4-6, 2021. The office will open in June 2021 in a staggered format, and Mica will return June 1, 2021.

**B. Foundation President's Report – 10 mins., Henderson**

A Foundation President's Report was not provided.

**C. Liaison Oral Reports** *(please keep report to 5 mins., each)*

Liaisons from the following organizations are invited to provide the Executive Committee with updates related to their organization: AAUP, CAAJE, CCA, CCCI, CCL, CFT, CIO, FACCC, the RP Group, and the Student Senate.

Jennifer Vega La Serna, California Community College Chief Instructional Officers (CCCCIO) President, provided an oral report. Vega La Serna reported that the incoming CIO President is Don Miller and the President-Elect is Jennifer Zellet. The CIO Executive Board approved a revised constitution last month and created five new taskforces regarding classroom instruction, executive orders post-pandemic, the faculty obligation number and the 50% law, AB 705 implementation, and Title 5 revisions, respectively. Vega La Serna reported that the CIOs are working with the Chancellor's Office to revise the Student Attendance Accounting Manual. Vega La Serna shared that the Spring 2021 Virtual Conference, Better Together as One Community, was held on April 7-9, 2021, and the Fall 2021 Conference is on October 25-29, 2021, to be held in person.

Chialin Hsieh, The Research and Planning (RP) Group Board Member, provided an oral report. Hsieh reported that elections for Regional Board Representatives for the North Bay/Peninsula and Inland Empire regions begin on May 10, 2021 and the winners will be announced May 25, 2021. Registration is open for the 2021 Institutional Research, Planning, and Effectiveness (IRPE) Summer Institute in June 2021. Hsieh shared that the 2021 Strengthening Student Success Conference will be held October 13-15, 2021, virtually. An AB 705 report regarding placement practices is forthcoming.

Wendy Brill-Wynkoop, Faculty Association of California Community Colleges (FACCC) President-Elect, provided an oral report. Brill-Wynkoop provided an update on legislation. FACCC sponsored bill AB 1326 (Arambula) Public social services: county liaison for higher education in is the Committee on Appropriations. FACCC co-sponsored bill AB 1432 (Low) The California Online Community College has passed to the Senate. FACCC co-sponsored bills AB 375 (Medina) Community colleges: part-time employees and AB 1269 (Garcia) Community colleges: part-time faculty are in the suspense file. Brill-Wynkoop shared the call for faculty to join FACCC Committees and informed the committee that the FACCCTS Spring issue will be released electronically this week. Upcoming FACCC events include Legislative Roundtables on Ethnic Studies, May 11, 2021, and the Budget - May Revise, May 25, 2021.

**D. Chancellor’s Office Liaison Report – 30 mins., Davison, pg. 26**

Aisha Lowe, California Community College Chancellor’s Office (CCCCO) Vice Chancellor for Educational Services and Support, provide an oral report. Lowe shared the California State University (CSU) webinar to be held on May 12, 2021, regarding resubmitting Area F course outlines of record. Lowe reported that decisions regarding reopening are being made locally and the Chancellor’s Office is waiting to hear guidance from the state. Lowe previewed the AB 1805 Dashboard and gathered feedback from the committee.

**IV. ACTION ITEMS**

**A. Legislative Report – 20 mins., May, pg. 27**

The Executive Committee received a report on the 2021-22 (two-year) legislative session. May provided an update on the status of bills and reviewed the legislation development process. AB 417 (McCarty) Rising Scholars Network: justice-involved students, AB 421 (Ward) Community colleges: career development and college preparation courses, AB 927 (Medina) Public postsecondary education: community colleges: statewide, AB 1040 (Muratsuchi) Community colleges: ethnic studies, and AB 1111 (Berman) Postsecondary education: common course numbering system were referred to the appropriations suspense file. AB 928 (Berman) Student Transfer Achievement Reform Act of 2021: Associate Degree for Transfer Intersegmental Implementation Committee was re-referred to Committee on Appropriations. The committee discussed the impact of legislation regarding the Brown Act.

No action by motion was taken on this item.

**B. Equity Driven Systems – 15 mins., Davison, pg. 48**

The Executive Committee received an update on Equity Driven Systems in the system. Aschenbach reported that the ACHRO/CCCCIO/CCCT recommendations supported at previous meetings are moving forward. Professional development modules regarding cultural competence are forthcoming from the Relations with Local Senates Committee. The Equal Employment Opportunity (EEO) and Diversity Advisory Committee will meet to discuss updates to the EEO guidelines. Cruz reported that Black Student Success Week was April 26-30, 2021 with daily well-attended webinars, and the BlackOut Virtual Advocacy Day on April 29, 2021 with 17 legislative visits.

No action by motion was taken on this item.

**C. Guided Pathways Implementation and Integration to Transfer and Careers – 15 mins., Davison, pg. 49**

The Executive Committee received an update on the Guided Pathways implementation and integration to transfer and careers. May shared that the Guided Pathways mini-Canvas courses are resources are nearing completion. The Pathways Placement Survey was sent to the field in April 2021 and will close May 7, 2021. This survey will inform the paper requested in Resolution F20 18.01: Paper and Resources for Evaluating Placement in English, English as a

Second Language, and Mathematics Pathways. May shared efforts to use the Guided Pathways framework to support Diversity, Equity, and Inclusion statewide.

No action by motion was taken on this item.

**D. Culturally Responsive Student Services, Student Support, and Curriculum – 15 mins., Davison, pg. 50**

The Executive Committee received an update on culturally responsive student services, student support, and curriculum in the system. Aschenbach provided an update on the Andrew W. Mellon Future of Higher Learning in Prison/Equity in Curriculum grant in partnership with the Rising Scholars Network. Applications are due May 14, 2021, and the work will begin June 2021 to be completed no later than October 29, 2021. The proposed Title 5 regulation changes to include ethnic studies as a graduation requirement will be read by the Board of Governors on May 24-25, 2021. The 45-day comment period is open until June 19, and it will be brought for a second reading and consideration for approval at the July 12-13, 2021 Board of Governors meeting. The Academic Senate, Chancellor's Office, and Ethnic Studies Faculty Council will meet to discuss the creation of a task force regarding the definition of ethnic studies and next steps.

**E. Position Paper on Learning Assistance and Learning Center Coordinators – 15 mins., Vélez, pg. 51**

The Executive Committee reviewed and provided feedback on the outline of the paper *Standards of Practice Resource for Learning Assistance and Tutoring, including the Role of Learning Skills Coordinators or Instructors and Tutoring Coordinators*. Vélez shared the focus and intent of the paper. Members suggested the inclusion of staffing as it relates to the 10+1 and online learning centers. The paper will come to the June 4, 2021 Executive Committee Meeting for a first reading and a second reading in August 2021.

**MSC (Curry/Aschenbach) to approve the outline of *Standards of Practice Resource for Learning Assistance and Tutoring, including the Role of Learning Skills Coordinators or Instructors and Tutoring Coordinators*.**

**F. ASCCC Mentorship Handbook – 15 mins., Bean/Chow, pg. 52**

The Executive Committee reviewed and provided feedback on the Mentorship Handbook created by the Part-time Committee. Bean shared updates to the "Introduction," "For Administration, Boards of Trustees, and Faculty Leaders," and "Tools" sections.

**MSC (Curry/Roberson) to approve the Mentorship Handbook.**

**G. ASCCC Curriculum Committee Assignment to Resolution F20 9.02 – 15 mins., Bean/Roberson, pg. 74**

The Executive Committee will provide input on how to address Resolution F20 9.02 at the June 4, 2021 Executive Committee Meeting.

No action by motion was taken on this item.

**H. Tentative 2021-22 ASCCC Budget – 20 mins., Mica/Cruz, pg. 75**

The Executive Committee reviewed and provided feedback on the tentative 2021-22 Academic Senate budget for summer operations. Mica explained the budget development process and the Executive Director's role in operations. Mica reviewed the projected revenue streams, including membership dues, events, and grants, and reviewed projected expenses. Members requested additional details within various sections of the budget, access to the full expense reports, additional Executive Committee Members involvement in the budget development process, and for the budget to be brought back to the June 4 Executive Committee Meeting. The committee discussed communicating the Academic Senate values through the budget line items and increasing transparency. Members recommended the active participation of the Budget and Finance Operational Committee, quarterly statements presented to the Executive Committee and public, and a review of the Academic Senate Accounting Policies. A revised budget will be brought to the June 4, 2021 Executive Committee Meeting.

No action by motion was taken on this item.

**I. 2021 Fall Plenary Session Hybrid Proposal – 30 mins., Mica/Davison, pg. 76**

The Executive Committee discussed moving the 2021 Fall Plenary from a fully virtual event to a hybrid event. A straw poll of the committee was conducted to determine reopening discussion of the item from the April 14, 2021 Executive Committee Meeting, with a 10-2 majority voting in favor of reopening. Davison shared that attendees at the 2021 Spring Plenary Session were polled regarding their preferences regarding in-person events, and two-thirds indicated they would attend an in-person Plenary in Fall 2021. Members reviewed the financial implications of holding the event virtually, including a forfeiture of \$86,000 in cancelling the hotel contract. Members shared assets of a virtual event including sustainability and expanded access. The committee discussed the threshold of in person attendees to justify the costs, increased audio-visual costs of a hybrid event, logistics of resolution voting, capacity limits, and safety protocols. Members noted the flexibility to convert from hybrid to virtual at a later date if needed and mentioned providing the field with options. The committee discussed the decision-making process, factors to consider, answering unknown questions, and presenting the decision to the field. Members recommended engaging in a broad discussion about future events and contracts as a committee at a later date. The committee requested the budget comparison between the proposed virtual and hybrid event options. The committee reviewed the budget comparison and reconvened the discussion.

**MSC (Curry/Foster) to hold the 2021 Fall Plenary as a hybrid event.**

**J. ASCCC Branding Review – 20 mins., Mica, pg. 77**

The Executive Committee reviewed the proposed logo for the Academic Senate. Nash provided an update on the logo revision process based on feedback received at the January 8-9, 2021, Executive Committee Meeting, and shared the color

selection and review process. Mica detailed the parameters regarding the logo given at the February 7-8, 2020 Executive Committee Meeting, including ensuring the logo is recognizable to stakeholders with some change and enhancement and representing faculty diversity within the logo. Members discussed various iterations of the logo such as grayscale, and recommended including an explanation of the logo and design process when the logo is launched to the field.

**MSC (Aschenbach/May) to approve logo option 1 as the new Academic Senate logo.**

**K. Faculty Leadership Institute – 30 mins., Davison/Mica, pg. 78**

The Executive Committee reviewed and provided feedback on the second draft of the program for the 2021 Faculty Leadership Institute. Davison shared the updates to the program based on the feedback at the April 14, 2021 Executive Committee Meeting. The presenters will be updated based on committee assignments, and Davison discussed the expectations of Executive Committee Members at the Faculty Leadership Institute.

**MSC (Stewart Jr./Vélez) to approve the 2021 Faculty Leadership Institute program draft.**

**V. DISCUSSION**

**A. Periodic Review Committee Report – 25 mins., May, pg. 79**

The Executive Committee reviewed the 2020-21 Periodic Review Committee Report. May reviewed the intent and overall procedures of the Periodic Review. Ric Epps, Periodic Review Committee Chair, shared the committee's review and report development process. Epps summarized the recommendations from the report including improving access to and updating the Academic Senate website, inclusion of caucuses in Executive Committee Meetings, an expanded review timeframe, and a feedback mechanism regarding the status of the recommendations. The committee requested clarification regarding the tracking of email requests, the self-evaluation, and policies addressing student concerns. The committee discussed the Academic Senate's role and limits in authority to support local academic senates. The final report will be presented at the June 4 Executive Committee Meeting.

**B. Board of Governors/Consultation Council – 10 mins., Davison/May, pg. 114**

The Executive Committee received an update on recent Board of Governors and Consultation Council meetings.

The next Board of Governors Meeting is on May 24-25, 2021.

Consultation Council met April 15, 2021, and discussed post-pandemic student-centered regulations, reviewing the emergency actions that have benefitted students and could extend beyond emergency conditions. Consultation Council received an update on the Student Representation Fee Implementation and concerns were raised that students are opting out of the fees. Consultation Council

reviewed proposed regulatory action on the annual audit reports.

**C. Spring Plenary and Meeting Debrief – 30 mins., Davison, pg. 115**

The Executive Committee debriefed Spring Plenary and shared success and feedback from the Spring Plenary with a recommendation to increase survey engagement. The committee debriefed the meeting to assess what is working well and where improvements may be implemented. Members discussed calls for transparency, concerns of being heard, appreciation of the dialogue, recognition of progress made, and revisiting the Executive Committee norms.

**VI. REPORTS** *(If time permits, additional Executive Committee announcements and reports may be provided)*

**A. Senate and Grant Reports**

**B. Standing Committee Minutes**

- i. Career Technical Education Leadership Committee, Cruz, pg. 116
- ii. Curriculum Committee, Roberson, pg. 120

**C. Liaison Reports**

- i. Diversity, Equity, & Inclusion Implementation Statewide Workgroup, Cruz, pg. 122
- ii. The Research and Planning Group, Bean, pg. 126

**D. Local Senate Visits**

**VII. ADJOURNMENT**

The Executive Committee adjourned at 5:00 PM

Respectfully submitted by:

April Lonero, Executive Assistant

Cheryl Aschenbach, Secretary