



Executive Committee Agenda Item

SUBJECT: Updated: 2022 Fall Plenary Session Planning		Month: August	Year: 2022
		Item No: IV. D.	
		Attachment: No	
DESIRED OUTCOME:	The Executive Committee will discuss and consider for approval a program structure for the 2022 Fall Plenary Session.	Urgent: Yes	
		Time Requested: 60 mins.	
CATEGORY:	Action Items	TYPE OF BOARD CONSIDERATION:	
REQUESTED BY:	Virginia May/Krystinne Mica	Consent/Routine	
		First Reading	
STAFF REVIEW ¹ :	Melissa Marquez	Action	X
		Information/Discussion	

Please note: Staff will complete the grey areas.

BACKGROUND:

The Executive Committee will approve a program structure, discuss process for determining a theme, and begin planning for the 2022 Fall Plenary Session, held November 3-5, 2022, at the Sheraton Grand Sacramento Hotel.

Program Structure Change:

Over the 2021-22 academic year, the ASCCC provided faculty access, engagement, and impact with our hybrid events. While the events have been successful, the cost has grown considerably. In May 2022, the Budget Committee provided a recommendation to the Executive Committee to provide virtual access to general sessions while breakout sessions are only available to in-person attendees. This recommendation was subsequently approved during the May Executive Committee meeting and would affect the fall and spring sessions, and Faculty Leadership Institute (FLI).

Prior to the adoption of this recommendation, a contract was signed with the Sheraton Grand Hotel for the fall plenary session. This contract would limit the amount of in-person attendees to 200 attendees, which at the time of the signing of the contract in March 2022, was a reasonable expectation due to the ever changing nature of the COVID-19 pandemic.

In planning for the upcoming fall session, the Executive Committee is being asked to consider a proposed change to the program structure of the plenary session to ensure that access, engagement, and impact remains at the forefront, even with the change in access to general sessions only. **The change is to consider increasing the number of general sessions offered during the plenary, similar to what was done during 2022 Faculty Leadership Institute. The program structure could potentially have 9 general sessions and 2 breakout sessions, each with 6 session (12 total). That would provide a total of 21 sessions combined.**

¹ Staff will review your item and provide additional resources to inform the Executive Committee discussion.

Background Information:

Current estimated Costs* for the below Hybrid Recommendations:

A/V: \$28,449.81*

Internet: \$7185.22

Total: \$35,636.03

Registration will be \$550 for in-person attendees and they will have access to all sessions in-person and virtually. Virtual attendees will be charged \$200.

General Sessions (1 Room): All General Sessions will be 2-way livestreamed through zoom. All in-person attendees will have access to these sessions in-person and virtually.

Breakout Sessions (6 Rooms): Max capacity of each room ranging from 40-50 people. No recording, live streaming, or audio capability. Only projectors and screens will be provided for each breakout room. These sessions will only be accessible to in-person attendees.