



EXECUTIVE COMMITTEE MEETING

Wednesday, October 6, 2021

Zoom and Teleconference

I. ORDER OF BUSINESS

A. Roll Call (9:05 AM)

Vice President, Virginia May, called the meeting to order at 9:05 and welcomed members and guests.

C. Aschenbach, M. Bean, K. Chow, S. Curry, D. Davison, A. Gillis, K. Kirk, L. Heard, C. Howerton, K. Mica, L. Parker, C. Roberson, R. Stewart Jr., and M. Vélez.

Liaisons and Guests: Jessica Ayo Alabi, Caucus Co-chair, ASCCC Black Caucus, Wendy Brill-Wynkoop, President-Elect, Faculty Association of California Community Colleges (FACCC) and Liaison, ASCCC Womxn's Caucus; Angelica Campos, Vice President of Communications, Student Senate for California Community Colleges (SSCCC) Gerardo Chavez, President, SSSCC; Dan Crump, Liaison, Council of Chief Librarians (CCL); María Figueroa, Caucus Chair, ASCCC Latinx Caucus, Aisha Lowe, Vice Chancellor for Educational Services and Support, California Community College Chancellor's Office (CCCCO) (remote); David Williams, Liaison, California Community College Chief Instructional Officers (CCCIO), Rosaleen Ryan, Liaison, The Research and Planning (RP) Group, Tahirah (Ty) Simpson, Caucus Co-chair, ASCCC Black Caucus.

Staff: Tonya Davis, Director of Administration, and Melissa Marquez, Executive Assistant.

B. Approval of the Agenda

MSC (Vélez/Stewart) to approve the agenda and consent calendar as presented.

C. Land Acknowledgement

We begin today by acknowledging that we are holding our gathering on the land of the Nisenan Nations who have lived and continue to live here. We recognize the Nisenan Nations and their spiritual connection to the ocean and the land as the first stewards and the traditional caretakers of this area we now call Sacramento. As we begin, we thank them for their strength, perseverance and resistance.

We also wish to acknowledge the other Indigenous Peoples who now call Sacramento their home, for their shared struggle to maintain their cultures,

languages, worldview and identities in our diverse City.

D. Public Comment

This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.

No formal public comment was entered.

E. Calendar, pg. 5

Members were updated on deadlines.

F. Local Senate Visits, pg. 9

Members updated the Local Senate Visits record.

G. Action Tracking, pg. 19

Members reviewed the Action Tracking document and updated the document as necessary.

H. One Minute Chair Updates

Members and liaisons shared one-minute chair updates.

II. CONSENT CALENDAR

A. August 12-14, 2021, Meeting Minutes, Aschenbach

B. September 9-11, 2021 Meeting Minutes, Aschenbach

C. ASCCC Budget and Finance Committee Charge, Bean, pg. 21

D. ASCCC/ACHRO Webinars on Hiring Practices and Principles for Faculty Diversification, Bean/Stewart, pg. 23

E. ACCE Liaison on CTE Leadership Committee, Heard/Mica, pg. 25

F. FACCC Legislative Liaison, May, pg. 27

III. REPORTS

A. President's/Executive Director's Report – 30 mins., Davison/Mica

President Dolores Davison, Acting Chancellor, Daisy Gonzalez, SSSCC President, Gerardo Chavez, and SSSCC Executive Director, Julie Adams, will be visiting eight California community colleges as part of the Student Centered Listening Tour organized by the Chancellor's Office (CCCCO). Davison shared her experience visiting Sierra College, the first college visit of the Student Centered Listening Tour. Students had expressed their concerns over mental health issues, lack of faculty engagement, and the need for more counselors, basic needs resources, and information on transfer. Davison is also expected to attend the upcoming listening tour in spring 2022. Davison addressed the report, *Delivering on the Promise of Progressive Policy*, released on September 15, 2021 regarding ASCCC's professional development opportunities. The ASCCC appreciates and welcomes constructive criticism aimed at helping the organization to improve the services provided to faculty and the educational community at

large. Davison recognized that the report does not reflect ASCCC's efforts from the past 18 months and acknowledged the organization's continued commitment to providing professional development opportunities for faculty. Davison announced her invitation to participate on the Guided Pathways Racial Equity Commission, an 18-month commitment beginning in December. Davison informed the committee of a request received to provide testimony to the Higher Education Committee on the impacts of Covid-19 on postsecondary education. Davison updated the committee that AB 928 (Berman) Student Transfer Achievement Reform Act of 2021: Associate Degree for Transfer Intersegmental Implementation Committee and AB 1111 (Berman) Postsecondary education: common course numbering system were signed on October 6, 2021.

Mica shared that the office has hired two new members and is occupied with training. Gina Lam, Research Associate, attended the most recent Data and Research Task force meeting to gain more insight on what areas to focus their research. Emily Nicol, Administrative Assistant, is being trained on communications logistics and social media management for the office. Mica has been in conversation with the legal counsel regarding AB 5 (Gonzalez) Worker status: employees and independent contractors out of concern for its impact on ASCCC contracts. The annual audit report is expected to be received next week. Mica updated the committee that nine rostrum articles are currently under review and will be printed for the 2021 Fall Plenary Session. Nominations for the Exemplary Award opened on October 1, 2021 and online applications will be accepted through November 8, 2021. The award page for the 2022 Hayward Award will be updated soon. As the ASCCC website is continuing to undergo updates, Mica asked the committee for volunteers to review older documents on the website in an effort to migrate relevant data. The Transfer Alignment Project Workgroup is working in conjunction with Course Identification Numbering System (C-ID) to bring faculty in Biology, English, and Political Science together to determine the feasibility of aligning the transfer model curricula (TMC) and University of California Transfer Pathway requirements in each discipline. The Transfer Alignment Project Workgroup is looking into communicating their goals to the field, the California State University system, and the University of California system.

B. Foundation President's Report – 10 mins., Curry

The Academic Senate Foundation is in the process of looking at scholarship applications for the 2021 Fall Plenary Session. Currently, there are five applications for the in person attendance scholarships and fifteen applications for the online attendance scholarships. Curry shared that the Foundation report will be available for Area meetings and will be distributed to Area representatives in the near future. The Academic Senate Foundation is meeting later in the month to finalize planning for Giving Tuesday and raising funds for scholarships to distribute during the event.

C. Liaison Oral Reports (*please keep report to 5 mins., each*)

Liaisons from the following organizations are invited to provide the Executive Committee with updates related to their organization: AAUP, ASCCC Caucuses: Small or Rural College Caucus, LGBTQIA+ Caucus, Latinx Caucus, Black Caucus, Asian Pacific Islander Caucus, CAAJE, CCA, CCCI, CCL, CFT, CIO, FACCC, the RP Group, and the Student Senate.

Dan Crump, CCL Liaison, provided an oral report. Crump gave updates on the CCL's proposed resolution that will be submitted for the 2021 Fall Plenary Session related to the inability of libraries to secure rights from publishers for purchasing of electronic access to textbooks. Crump shared that the CCL is continuing to work on the Library Services Program (LSP) platform project. The CCL's next Executive Meeting will be on October 15. Crump updated the committee that the Community College League of California has been working with the CCL to submit a proposal for federal funding for DEI resources and shared that Senator Padilla has expressed interest in allocating 1 million dollars for the proposal.

Rosaleen Ryan, RP Group Liaison, provided an oral report. Ryan shared that The RP Group regularly participates in training and professional development. Most recently, the RP Group conducted training focusing on Diversity, Equity, and Inclusion (DEI) and understanding implicit bias and microaggressions. The RP Group is offering professional development opportunities to the field through the Strengthening Student Success Conference: Leading with Clarity, Determination, and Purpose on October 13-15, 2022. The RP Group released a guide that provides practices on masking data for student groups of ten or less as well as respecting student privacy when reporting out. The RP Group completed a research brief reviewing AB 705 (Irwin) Seymour-Campbell Student Success Act of 2012: matriculation; assessment; and the transfer level completion for students who did not complete Algebra 2 in high school. On October 6, 2021, the RP Group hosted a webinar focusing on transfer experiences during the pandemic.

Angelica Campos, Vice President of Communications for SSSCC, provided an oral report. SSSCC held their first in person Fall Professional Development and Leadership event in Long Beach, CA on September 24 - October 2, 2021. Campos reported that 60 participants attended in person and 150 participants attended virtually. Campos shared that SSSCC conducted a survey to gauge student experiences returning to campus and has collected over 450 responses across 46 campuses. SSSCC will summarize the survey responses and compare the results to their previous survey distributed at the beginning of the pandemic. SSSCC will be celebrating Hispanic Heritage Month with Acting Chancellor Dr. Gonzalez to uplift Hispanic students in the CCC system. SSSCC plans on hosting Mayra Cruz on SSSCC's IG Live discussing Latin America and Latin American culture. Over the next few weeks, SSSCC will host IG Live sessions promoting LGBTQ History Month. Campos shared that SSSCC has worked with the CCCCCO to offer greater technological access to all students including disabled and noncredit

students. Campos provided planning updates for the Undocumented Student Week of Action. SSSCC President, Gerardo Chavez, will be attending a learning session on how the CCC system can address the needs of undocumented students.

David Williams, CCCCIO Liaison, provided an oral report. CCCCIO is currently preparing for the Fall Conference 2021: Equity at our Core: Building beyond Recovery to Inclusive Institutions. The HyFlex conference will be held in San Diego with in person attendance for vaccinated attendees on October 25-29, 2021. The conference will include discussions on diversifying ranks and search committees, collaborating with constituents on DEI implementation and Title V language, analyzing equity in tenure reviews for all employees, and student attendance accounting. Williams shared that the CCCCIO is working on a memo to the field addressing equity models and encouraging campuses to allow faculty to claim flex credit.

Wendy Brill-Wynkoop, FACCC President, provided an oral report. FACCC is also looking to host webinars with the ASSCC in order to increase advocates within the system. Brill-Wynkoop recently visited local senates in Area C and is planning on visiting Area meetings to introduce FACCC and encourage faculty groups to request advocacy training. FACCC is collecting legislative priorities for the next session and has coordinated focus groups to ask faculty about their concerns. Brill-Wynkoop shared that FACCC held a webinar addressing returning to campus practices. The webinar was well attended and covered safety strategies currently used by districts. Brill-Wynkoop announced that Evan Hawkins will be going on sabbatical on October 6, 2021 and Stephanie Goldman will be assuming the Executive Director's responsibilities in the interim. The next FACCC board meeting will be held virtually on October 29, 2021 with an additional meeting planned for January. FACCC's upcoming Advocacy and Policy Conference will be held at the Holiday Inn in Sacramento.

Wendy Brill-Wynkoop, Womxn's Caucus Liaison, provided an oral report. The Womxn's Caucus has been meeting virtually at plenaries and has continued to host sessions on Friday evenings. The caucus is in need of new members and hopes to meet at the 2021 Fall Plenary Session.

Ty Simpson, Black Caucus Co-Chair, provided an oral report. The Black Caucus held their first meeting on September 15, 2021 and hosted two meeting sessions. Simpson shared the discussion topics and highlights from the meeting sessions. Simpson updated the committee on the Black Caucus's priorities for this year. The next caucus meeting will be held on October 20, 2021.

Maria Figueroa, Latinx Caucus Co-Chair, provided an oral report. The next Latinx Caucus meeting will be held on October 7, 2021 and will discuss nominations and elections. The Ethnic Studies Council has provided space for the Latinx Caucus to report out. Figueroa shared feedback from the caucus about the need to advocate for transparency on the ASSCC committee appointments

process.

D. Chancellor’s Office Liaison Report – 30 mins., Davison, pg. 29

Aisha Lowe, Vice Chancellor for Educational Services and Support, provided an oral report. Lowe shared that the CCCCO is working in Educational Services and Support to determine funding and grant allocations within the budget; more information on this topic is forthcoming. The CCCCO hosted a Competency Based Education (CBE) webinar and the importance of CBE in the CCC system. The CCCCO is anticipating a briefing from the governor on October 6, 2021 regarding advocacy in support of America’s College Promise and additional funding for the CCC system. Lowe updated the committee with details on the Student Centered Listening Tour and provided dates for the upcoming sessions. The CCCCO is promoting the availability of DEI learning modules as an open access resource from the DEI Implementation workgroup in the Vision Resource Center on the CCCCO website. The Board of Governors (BOG) will be hosting a learning session on student equity on October 15, 2021. More information can be found on the BOG website along with the BOG’s upcoming meeting details. The CCCCO is continuing to plan Undocumented Student Week of Action. Lowe announced that the CCCCO and Historically Black Colleges and Universities (HBCU) partners are collaborating to host Historically Black Student Highlight Week on October 25-29, 2021. The CCCCO is currently facing challenges around curriculum review due to understaffing and incomplete curriculum submissions. To help inform a memo the CCCCO is working on to clarify the oral communications requirement for Associate Degrees for Transfer (ADT), Lowe discussed clarifying the oral communications requirement for Associate Degrees for Transfer (ADT), Lowe discussed with the committee the repercussions and implications that would occur if the CCCCO removed the oral communications requirement from ADTs. The CCCCO is hosting a learning series about equitable placement in relation to AB 1805 (Irwin) Community colleges: Student Equity and Achievement Program and AB 705 (Irwin) Seymour-Campbell Student Success Act of 2012: matriculation: assessment. The next webinar will be hosted on October 25, 2021 at 4:00 PM and will review AB 705 transition plans and a forthcoming memo that will be disseminated to the field. On November 16, 2021, the CCCCO will host a Curricular Innovation webinar on how campuses are innovating in support of AB 705. Additional webinars are being developed for the spring term.

IV. ACTION ITEMS

A. Legislative Report – 20 mins., May, pg. 31

The Executive Committee received an update on current bills and legislative actions. May updated the committee on the bills signed into effect: AB 89 (Jones-Sawyer) Peace Officer: minimum qualifications, AB 337 (Medina) Board of Governors of the California Community Colleges, AB 928 (Berman) Student Transfer Achievement Reform Act of 2021: Associate Degree for Transfer

Intersegmental Implementation Committee. May shared the recommended legislative priorities from the Legislative and Advocacy Committee:

1. **Equitable Access to Technology**; professional development for technology; equity online (for faculty and students)
2. **Expand Transfer Opportunities** – role of practitioners: development, evaluation, design, processes, more space in transfer institutions

MSC (Bean/Howerton) to approve of the guiding priorities of the Legislative and Advocacy Committee.

May provided planning details regarding the upcoming ASCCC Legislative and Advocacy Day on February 22-23, 2022. Advocacy training will be held on February 22, 2022 and Legislative visits will be held between 8:30 AM - 4:00 PM on February, 23, 2022.

MSC (Curry/Kirk) to approve the dates and scheduled activities for ASCCC Legislative and Advocacy Day.

May described the need for ASCCC and FACCC to better prepare faculty as advocates in the CCC system. May shared details regarding partnering with FACCC on webinars to empower roles for advocacy lead by ASCCC and FACCC presidents and designees as legislative session begins. The recommended dates for the sessions include the fourth Tuesday of each month throughout January to May.

MSC (Aschenbach/Kirk) to approve the recommended dates for the ASCCC and FACCC joint advocacy webinars.

B. Culturally Responsive Student Services, Student Support, and Curriculum – 10 mins., Davison, pg. 41

Curry updated the committee that the first Curriculum Regionals will be held on October 18, 2021 and October 21, 2021. The regional sessions will include Chancellor's Office updates from Vice Chancellor Lowe, ASCCC updates regarding curriculum, updates on recent legislation and regulation changes, and DEI updates on curriculum. Curry will provide a report for the Curriculum Regionals at the next meeting.

No action by motion was taken on this item.

C. Equity Driven Systems – 10 mins., Davison, pg. 43

Aschenbach shared DEI Implementation Taskforce updates with the committee. The DEI Implementation Taskforce is undergoing regulatory process reviews and will provide information to the Consultation Council and the Board of Governors

about the model equity criteria and competencies for the CCC system and how those affect regulatory pieces, Title V, and development of new sections. New and revised regulatory language will go to the Board of Governors in March at the latest. The DEI Implementation Workgroup is working with the representative associations including the Association of Chief Human Resource Officers (ACHRO); CCC Trustees recently hosted a meeting of all associations to review and receive feedback on proposed hiring process changes and to further advocate and collaborate among groups for all employees. Bean reported that EDAC and ACHRO are working together to host online hiring workshops.

No action by motion was taken on this item.

D. [Transfer in the Higher Education system – 10 mins., Davison, pg. 45](#)

Aschenbach provided information regarding the planned programming for the Academic Academy. Mica reported 76 participants registered for the virtual event with 91 registrations in total. May shared details regarding the Transfer Alignment Project and announced members of the workgroup including Virginia May, Cheryl Aschenbach, Karla Kirk, LaTonya Parker, Krystinne Mica, and Eric Wada. The workgroup's goal is to align transfer model curriculums (TMCs) with UC transfer pathways (UCTP). More information on the Transfer Alignment Project can be found on the new Transfer Alignment Project webpage on the ASCCC website.

No action by motion was taken on this item.

E. [Paper Second Read: The Role of Faculty in Tutoring and Learning Centers – 15 mins., Aschenbach, pg. 47](#)

Aschenbach reviewed the most recent draft of *The Role of Faculty in Tutoring and Learning Centers* paper with the committee. The committee discussed the application of the paper to libraries as well as other learning centers. Members suggested providing participating groups with access to the document for public comments and suggestions to the paper.

MSC (Bean/Vélez) to approve The Role of Faculty in Tutoring and Learning Center paper to move forward to the delegates at the 2021 Fall Plenary Session.

F. [Fall 2021 Pre-Session Resolution Packet – 20 mins., Gillis, pg. 83](#) (Time certain, after 1:00 p.m.)

The Executive Committee reviewed and revised the resolution packet to forward to the Area meetings in October 2021 for discussion. Edits were made to the draft resolutions to articulate the issues under debate better, as well as provide clarity on the intent of the proposed resolutions.

MSC (Aschenbach/Curry) to approve the resolution packet to be distributed at the Area meetings.

G. [ASCCC Part-Time Faculty Institute - February 10 – 11, 2022 – 10 mins., Roberson/Heard, pg. 85](#) (Time certain, after 1:00 p.m)

Roberson provided planning details for the virtual Part Time Faculty Institute on February 10-11, 2021. Roberson shared discussions about reconsidering the name of the institute. Members discussed the value of inviting stakeholders to the event including ACHRO and FACCC. Roberson requested that Senate members, Executive Committee members, Faculty Empowerment Leadership Academy (FELA) mentors and mentees, and past Executive Committee members to volunteer as curriculum vitae (CV) reviewers. Members deliberated on the inclusion of CV review during the institute and the possible benefit of scheduling the CV review sessions as separate from the event.

No action by motion was taken on this item.

H. [ASCCC Strategic Plan Review – Year 4 – 60 mins., Davison/Mica, pg. 87](#) (Time certain, after 1:00 p.m)

This item was not discussed during the meeting.

I. [Fall Plenary Planning – 45 mins., Mica, Davison/Mica, pg. 89](#) (Time certain, after 1:00 p.m)

Mica shared the previous registration numbers from past years' Fall Plenary Sessions and compared the registration numbers for this year's session. Mica explained that registration numbers are lower than previously expected and is estimating 80-90 in person registrations and 200 online registrations for the 2021 Fall Plenary Session. With the current registration expectations and a higher audio/visual cost, there is now a projected loss of \$60,000. Members discussed methods to increase registration within the limited time frame including the announcement of safety protocols, marketing to BIPOC faculty, and inviting faculty through campus offices of instruction.

MSC (Bean/Vélez) to approve expanding the registration waitlist to include all potential in-person attendees at the 2021 Fall Plenary Session.

Mica shared the program draft for the 2021 Fall Plenary Session and provided information on presentation logistics to the committee such as recording options and limiting the number of presenters for each breakout session. The committee deliberated the responsibilities of the Executive Committee members to enforce safety methods for the attendees at the session. Davison announced that there will be no recorded sessions during the 2021 Fall Plenary Session.

MSC (Stewart/Howerton) on approving the final draft of the Fall 2021 Plenary Program.

V. DISCUSSION

A. [Board of Governors/Consultation Council – 30 mins., Davison/May, pg. 91](#)

This item was not discussed during the meeting.

B. [ASCCC Acronym List – 15 mins., Roberson, pg. 93](#)

Roberson reviewed the current acronym lists and resources with the committee. Members discussed the strategies to update the acronym list as well as adding a navigation system in order to increase the functionality of the list. The committee deliberated on the ownership, modality, and criteria of the acronym list. Roberson will submit this agenda item as an action item during the next Executive Committee Meeting.

C. [Feedback on Curriculum Handbook Format – 15 mins., Curry, pg. 109](#)

Curry provided background information on the current Curriculum Handbook Format and the deliberations from the Curriculum Committee. The committee discussed the static quality of a physical handbook as a resource and suggested the transition to a dynamic website page as a virtual resource that could be updated as needed. The committee deliberated on the request from the resolution and the need for a physical resource to distribute to the field.

D. [Recording ASCCC Presentations and Visits – 15 mins., May, pg. 111](#)

This item was not discussed during the meeting.

E. [Meeting Debrief – 15 mins., Davison, pg. 113](#)

This item was not discussed during the meeting.

VI. REPORTS *(If time permits, additional Executive Committee announcements and reports may be provided)*

A. Senate and Grant Reports

- i. [Course Identification \(C-ID\) Numbering System, Mica, pg. 115](#)

B. Standing Committee Minutes

- i. [Equity and Diversity Action Committee \(EDAC\), Bean, pg. 118](#)
- ii. [Online Education Committee, Chow, pg. 126](#)
- iii. [Legislative and Advocacy Committee \(LAC\), May, pg. 130](#)
- iv. [Accreditation Committee, Howerton, pg. 134](#)
- v. [Career and Technical Education Leadership Committee \(CTELC\), Heard, pg. 138](#)

C. Liaison Reports

- i. [UndocuScholars, Bean, pg. 142](#)
- ii. [Chancellor's General Education Advisory Committee \(GEAC\), Bean, pg. 146](#)
- iii. [Campus Police Reform Task Force, Curry, pg. 148](#)

D. Local Senate Visits

VII. ADJOURNMENT (5:00 PM)

The Executive Committee adjourned at 5:00 PM

Respectfully submitted by:

Melissa Marquez, Executive Assistant
Cheryl Aschenbach, Secretary