



**EXECUTIVE COMMITTEE MEETING**

Friday, February 4, 2022 to Saturday, February 5, 2022  
Zoom and Teleconference

**I. ORDER OF BUSINESS**

**A. Roll Call**

President, Dolores Davison, called the meeting to order at 12:00 PM and welcomed members and guests.

J. Arzola, C. Aschenbach, M. Bean, K. Chow, S. Curry, A. Gillis, K. Kirk (remote), C. Howerton, V. May, K. Mica, L. Parker, C. Roberson, R. Stewart Jr., and M. Vélez.

Liaisons and Guests: Wendy Brill-Wynkoop, President, Faculty Association of California Community Colleges (FACCC); Dan Crump, Liaison, Council of Chief Librarians (CCL); Christina Espinosa-Pieb, Liaison, California Community College Chief Instructional Officers (CCCIO); Chialin Hsieh, Board Member, The Research and Planning Group (RP Group) (remote); Henrietta Hurtado, Caucus Co-chair, ASCCC Latinx Caucus (remote); Aisha Lowe, Executive Vice Chancellor for Educational Services, California Community College Chancellor's Office (CCCCO) (remote); Paul Medina, Regional Director, Student Senate for California Community Colleges (SSCCC) (remote); Erica Menchaca, Caucus Co-chair, ASCCC Latinx Caucus (remote); Tahirah (Ty) Simpson, Caucus Co-chair, ASCCC Black Caucus; Bethany Tasaka, Caucus Chair, ASCCC Asian Pacific Islander (API) Caucus (remote); Eric Wada, Curriculum Director (C-ID).

Staff: Melissa Marquez, Executive Assistant; Miguel Rother, Director of Grants and Initiatives (remote).

**B. Approval of the Agenda**

**MSC (Stewart/Vélez) to approve the agenda and consent calendar as presented.**

**C. Land Acknowledgement**

*We begin today by acknowledging that we are holding our gathering on the land of the Muwekma Ohlone Nation who have lived and continue to live here. We recognize the Muwekma Ohlone Nation and their spiritual connection to the ocean and the land as the first stewards and the traditional caretakers of this area we now call San Jose. As we begin, we thank them for their strength, perseverance and resistance.*

*We also wish to acknowledge the other Indigenous Peoples who now call San Jose their home, for their shared struggle to maintain their cultures, languages,*

*worldview and identities in our diverse City.*

**D. Public Comment**

*This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.*

No formal public comment was entered.

**E. [Executive Committee Norms, pg. 5](#)**

Members were reminded about the Executive Committee Norms.

**F. [Calendar, pg. 7](#)**

Members were updated on deadlines.

**G. [Local Senate Visits, pg. 11](#)**

Members updated the Local Senate Visits record.

**H. [Action Tracking, pg. 27](#)**

Members reviewed the Action Tracking document and updated the document as necessary.

**I. Dinner Arrangements**

Members were informed of dinner arrangements.

**J. One Minute Executive Committee Member Updates**

Executive Committee members provided committee updates and any formal decisions that may be placed on future executive committee agendas for discussion/consideration.

**II. CONSENT CALENDAR**

**A. [December 3-4, 2021, Meeting Minutes, Aschenbach, pg. 29](#)**

**B. [January 7-8, 2022, Meeting Minutes, Aschenbach, pg.](#)**

**C. [Proposed Dates for the 2022 Spring Virtual Curriculum Regionals, Curry, pg. 39](#)**

**D. [CTE Liaison Chat, Arzola, pg. 41](#)**

**III. REPORTS**

**A. President's/Executive Director's Report – 30 mins., Davison/Mica**

Mica submitted a written report. Mica shared updates on the Part-Time Faculty Institute, Accreditation Institute, and 2022 Spring Plenary. The Board of Governors application will open on February 7, 2022. The 2022 Stanback-Stroud Diversity Award application closed on February 7, 2022. Applications for the Elections Committee chair are due on February 14, 2022. Mica provided information on the three AB 705 surveys and Open Educational Resources Initiative (OERI) progress report.

Davison shared information on the Executive Director evaluation process. Davison provided updates on the committees created to support bills AB 928 and AB 1111. Davison gave a report on the Community College League of California Conference.

**B. Foundation President's Report – 10 mins., Curry**

Curry announced that the Foundation is accepting scholarship applications for faculty to attend the upcoming African American Male Education Network and Development (A2MEND) Conference.

**C. Liaison Oral Reports *(please keep report to 5 mins., each)***

Liaisons from the following organizations are invited to provide the Executive Committee with updates related to their organization: AAUP, ASCCC Caucuses: Small or Rural College Caucus, LGBTQIA+ Caucus, Latinx Caucus, Black Caucus, Asian Pacific Islander Caucus, Womxn's Caucus, CAAJE, CCA, CCCI, CCL, CFT, CIO, FACCC, the RP Group, and the Student Senate.

Wendy Brill-Wynkoop, FACCC President, gave an oral report. Brill-Wynkoop shared information on FACCC's legislative priorities including SR 45 (Min) Relative to academic freedom. Brill-Wynkoop provided updates to FACCC's budget and funding allocations. The upcoming FACCC Advocacy and Policy Conference will be held in person on March 6-7, 2022 in Sacramento. Brill-Wynkoop reported on ASCCC and FACCC's Legislative and Advocacy and training webinars and efforts to host legislative visits and training. FACCC's board retreat will be held in June 2022.

Dan Crump, Council of Chief Librarians (CCL) Liaison, provided an oral report. Crump gave updates on the Library Services Platform (LSP). The CCL and the Community College League of California (CCLC) is working with the Chancellor's Office on reimbursement and grant funding for LSP while developing a Scope of Work (SOW) document. The CCL will be sponsoring the Library Directors/Deans meeting on March 17-18, 2022.

Ty Simpson, ASCCC Black Caucus Chair, provided an oral report. Simpson shared updates from the previous ASCCC Black Caucus meeting. The ASCCC Black Caucus aims to create a calendar listing events from various organizations. The caucus is also collaborating with A2MEND for presentations during the upcoming Black Student Success Week.

Christina Espinosa-Pieb, CCCCIO Liaison, provided an oral report. The upcoming CCCCIO Spring Conference 2022 will be held on April 11-15, 2022 at the Hilton San Francisco Financial District. Espinosa-Pieb shared the CCCCIO's efforts on implementing diversity, equity, and inclusion (DEI) in curriculum. Espinosa-Pieb also shared updates on the CCCCIO's Advancing Leadership

Institute for Instructional VPs in Equitable Education (ALIVE) Academy.

Henrietta Hurtado, ASCCC Latinx Caucus Co-Chair, provided an oral report. The ASCCC Latinx Caucus will continue to meet on a monthly basis. Hurtado shared the caucus' Ethnic Studies initiatives. The caucus will create a public Canvas shell to increase engagement with members.

Chialin Hsieh, RP Group Board Member, provided an oral report. The RP Conference 2022 will be held on April 12-14, 2022 at the Hyatt Regency Orange County in Garden Grove. Hsieh shared the new resources developed by the RP Group with the committee. The RP Group will also host the Strategic Enrollment Management (SEM) program.

Paul Medina, SSCCC Regional Director, provided an oral report. The upcoming SSCCC 2022 General Assembly will be held on April 1-3, 2022. Medina provided information on the SSCCC's upcoming trainings and local senate visits. The SSCCC is also planning for the annual March and March event that will be held on March 15, 2022.

Bethany Tasaka, ASCCC API Caucus Chair, provided an oral report. Tasaka reported on the first ASCCC API Caucus meeting held in January. The caucus aims to increase the caucus' visibility to the API community in the field. Tasaka shared topics to be covered in the next ASCCC API Caucus meeting that will be held on February 14, 2022.

**D. [Chancellor's Office Liaison Report – 30 mins., Davison, pg. 43](#)**

Lowe announced that the CCCCO has temporarily suspended travel. Lowe provided updates from the Assessment Advisory Committee and Ethnic Studies Task Force. Lowe shared information on the CCCCO's efforts in revising regulations, curriculum updates, and reviewing baccalaureate degree program consultation requirements. Lowe also reported on the work of the Competency Based Education (CBE) collaborative program to create a funding model to support CBE. The CCCCO is continuing to plan their annual equity conference and deadline for presentation submissions is March 16, 2022.

**IV. ACTION ITEMS**

**A. [Legislative Report – 30 mins., May, pg. 45](#)**

May reviewed pertinent bills with the committee. The committee approved to provide support to the following bills:

**MSC (Bean/Arzola) to support AB 1187 (Irwin)  
Community colleges: Tutoring.**

**MSC (Kirk/Curry) to support AB 1505 (Rodriguez)  
Community colleges: fulltime faculty obligation**

**MSC (Arzola/Howerton) to support AB 1606 (Irwin) Public postsecondary education: veterans: waiver of mandatory systemwide tuition and fees**

**MSC (Gillis/Velez) to support SR 45 by acclamation.**

February 18, 2022 will be the last day for new bills. The Academic Senate's Legislative and Advocacy Day is on February 23, 2022, with required training on February 22, 2022.

**B. Culturally Responsive Student Services, Student Support, and Curriculum – 10 mins., Davison, pg. 59**

Aschenbach provided information on the Baccalaureate handbook and the upcoming survey that will be distributed to members of the workgroup to discuss potential updates needed by the resource. Curry announced the dates for the Spring Curriculum regionals and the topics that will be discussed during the webinars.

No action by motion was taken on this item.

**C. Equity Driven Systems – 10 mins., Davison, pg. 61**

Bean shared updates from the DEI Implementation workgroup including information on the DEI competencies developed by the workgroup. Bean reported on the recent antiracism event hosted by the Chancellor's Office.

No action by motion was taken on this item.

**D. Transfer in the Higher Education system – 10 mins., Davison, pg. 63**

May provided updates from the Transfer Alignment Project (TAP) and on the TMCs that have been finalized to align with the UC transfer pathways. The Course Identification Numbering System (C-ID) is looking to increase faculty participation and recruitment for disciplines that need CSU and UC faculty representation.

No action by motion was taken on this item.

**E. ASCCC Acronym List – 15 mins., Roberson, pg. 65**

Roberson provided background information on the use of the ASCCC acronym list. Members reviewed the available acronym resources and discussed methods to reorganize the acronyms while increasing the accessibility of the resource.

**MSC (Roberson/Vélez) for the ASCCC President and Executive Director to provide recommendations for reorganizing the**

**ASCCC acronym list at a future meeting.**

**F. [Periodic Review of the ASCCC – Template and Rubric - 15 mins., May, pg. 67](#)**

May shared background information on the Periodic Review Criteria Template and Rubric. The committee provided feedback in order to clarify the resource for future use.

**MSC (Bean/Parker) for the Periodic Review Committee to implement suggestions provided by the committee and to submit the document with a resolution to be included in the Resolution packet for review at Area Meetings in March 2022.**

**G. [Collaboration with Student Senate for California Community Colleges \(SSCCC\) at the 2022 Faculty Leadership Institute - 10 mins., Davison/Mica, pg. 81](#)**

Mica shared background information leading up to the collaboration agreement with the SSCCC at the 2020 Faculty Leadership Institute. The goal of the collaboration is to overlap breakout sessions with intersecting interests between student and faculty leaders during the program of the 2022 Faculty Leadership Institute.

**MSC (Stewart/Bean) to approve a collaboration with the SSCCC at the 2022 Faculty Leadership Institute.**

**H. [2022 Spring Executive and Committee Resolutions Request - 25 mins., Gillis, pg. 83](#)**

Gillis provided background information on the previous resolutions processes. Members shared suggestions to the 2022 Spring Plenary program to allow more time and conversation for resolution development at the event.

**MSC (Aschenbach/Curry) to set the resolution deadline for 2:45 PM on Thursday, April 7, 2022, subject to change depending on the 2022 Spring Plenary program.**

**I. [Disciplines List- 10 mins., Parker/Kirk, pg. 85](#)**

Parker reported that the discipline proposals of Asian American Studies, Native American/American Indian Studies, and Nanotechnology (NANO) have completed the approval process with supporting documents.

**MSC (Vélez/Stewart) to approve that the disciplines' approval process has been followed and the resolutions for the Asian American Studies, Native American/American Indian Studies, and Nanotechnology (NANO) disciplines will be brought to the**

**Area meetings.**

**J. [ASCCC Cultural Humility Screening Tool- 30 mins.,  
Bean/Stewart, pg. 93](#)**

Bean presented the cultural humility screening tool and the directions on how to use the document to the committee. Members discussed the timing, application, and modeling of the tool to best provide professional development to the field by the committee.

**MSC (Curry/Howerton) to approve of the cultural humility tool.**

**K. [Spring Plenary Theme and First Draft Approval - 60 mins.,  
Mica, pg. 105](#)**

The Executive Committee reviewed the 2022 Spring Plenary themes presented. Members discussed the intentionality of the theme as it relates to the breakout sessions.

**MSC (Velez/Arzola) for ‘Strengthening Teaching, Leading, and Learning through Racial Justice and Academic Freedom’ to be the theme of the 2022 Spring Plenary.**

Mica presented the current draft of the 2022 Spring Plenary program to the committee. Members reflected on the previous practice of including a presenter fee and the professional development for Executive Committee members to host breakout sessions. The committee discussed the opportunity to invite experts from the field, past academic leaders, and other collaborative groups to present at the plenary session.

**MSC (Aschenbach/Arzola) to remove the presenter fee for this plenary and allow the Executive Committee to include expertise outside of this group to present with the approval of the president by acclamation.**

The committee provided suggestions to the draft of the 2022 Spring Plenary program to include programming for the honorary resolutions, election speeches, and breakout sessions. Members deliberated on the amount of general and breakout sessions to include in the program.

**MSF (Vélez/Aschenbach) to remove one of the four general sessions and schedule twenty breakout sessions.**

**MSC (Aschenbach/Howerton) for the President and Executive Director to incorporate the feedback given by the committee to update the second draft of the 2022 Spring Plenary program.**



L. [Information from Legal Counsel on Recordings - 30 mins., Davison/Mica, pg. 107](#)

Mica reported on the recommendations and information from legal counsel on recordings to the committee. Legal counsel provided language on potential policy for educational and professional development opportunities.

**MSC (Curry/Gillis) to accept the recommendations from legal counsel regarding the recordings.**

The committee discussed the recommendations from legal counsel and how the recommendations may affect the process of participating in future presentations and ASCCC events.

**MSC (Curry/Kirk) to charge the Standards and Practices Committee to create ASCCC policies to support the position on recording and present to the committee for approval.**

Members deliberated on the opportunities to record aspects of local senate visits for professional development and educational pieces without a policy in place.

**MSC (Roberson/Stewart) to not record local senate visits until the ASCCC has approved its policy on recordings.**

M. [Strategic Plan Tracking Tool - 20 mins., Mica, pg. 113](#)

Mica shared the current Strategic Plan document with the committee and the need to update the tracking system. Members suggested increasing the field's awareness and intentionality of the strategic plan by including the tool in annual reports, agenda packets, and resolutions.

**MSC (Curry/Bean) to approve the strategic priority documents with the implemented suggestions.**

V. **DISCUSSION**

A. [C-ID Update – 25 mins., Mica/Wada, pg. 115](#) (*Date Certain Friday, February 3, 2022*)

Eric Wada, Curriculum Director, provided an update on the Course Identification Numbering (C-ID) System. Wada announced that applications for the C-ID Curriculum Director are now being accepted. Wada reviewed the timelines and different phases of the Transfer Model Curriculum (TMC) and discontinuation processes. Wada reported on the progress of the Transfer Alignment Project (TAP) and the TMCs that are able to align with modifications. C-ID organized three Discipline Input Group (DIG) meetings in Spring 2021 to explore the possibility of developing a TMC for Ethnic Studies. Rother updated the



committee on all the disciplines currently undergoing review and a lack of CSU faculty representation in the Faculty Discipline Review Groups (FDRGs) and course reviewers. Rother provided details about recent updates to the C-ID website and the development planned for 2022.

**B. [Board of Governors/Consultation Council – 15 mins., Davison/May, pg. 117](#)**

The Executive Committee received an update on the recent Board of Governors and Consultation Council meeting. The Board of Governors received a first reading on the campus climate public safety and equitable transfer MOU in order to create a clearer and more transparent agreement process. The Exemplary Awards were presented to Mt. San Antonio and De Anza colleges. Davison also shared information regarding the funding formula implementation and peer learning. The Consultation Council will continue to review policies that align with Title V language as it applies to withdrawals, pass/no pass, and dates of attendance and end of term. Davison provided additional updates on ESL assessments, campus climates, public safety regulations, and federal and state legislation.

**C. [ASCCC 2020 Tax Return Filing – 20 mins., Mica/Bean, pg. 119](#)**

Mica and Bean reviewed ASCCC's 2020 tax return filing forms with the committee.

**D. [Meeting Debrief – 15 mins., Davison, pg. 139](#)**

Each member of the Executive Committee took a moment to share their thoughts of the meeting.

**VI. REPORTS** *(If time permits, additional Executive Committee announcements and reports may be provided)*

**A. Senate and Grant Reports**

**B. Standing Committee Minutes**

- i. Accreditation Committee, Howerton, pg. 147
- ii. Equity and Diversity Action Committee (EDAC), Bean, pg. 151

**C. Liaison Reports**

- i. Student Senate for California Community Colleges (SSCCC), Bean, pg. 141
- ii. Black Student Success Week, Bean, pg. 143
- iii. General Education Advisory Committee, Bean, pg. 145

**D. Local Senate Visits**

**VII. ADJOURNMENT**