



Academic Senate for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

Standards and Practices Committee

Friday Sept 25, 2020

3:30-5:00pm

MINUTES

I. Call to Order

Present: Julie Oliver, Cheryl Aschenbach, Eric Narveson, Eric Thompson, David Morse, Chantal Lamourelle, Angela Echeverri, Sharon Sampson

II. Agenda Approved

III. Approval of Sept 8, 2020 Minutes

IV. Julie welcomed everyone to the meeting

V. **Plenary Fall 2020 November 5-7, 2020 (virtual)**

a. **Disciplines List Proposals**

Julie gave an update on submissions received for consideration at the Disciplines List Hearing at Fall Plenary. For the hearing, David suggested using a GoogleForm to collect feedback for the record.

i. Second Hearing at Fall Plenary (**Fri Nov 6th 5:15-6:00pm**)

1. Registered Behavior Technician—need to ask for Fall 2019 feedback from first hearing to add to summary sheet.

ii. Two new proposals need to be reviewed by committee.

1. Film & Media Studies—revised proposal received. This is an updated proposal based on feedback given in 2019. Reviewed the summary sheet for this proposal.
2. Medical & Health Sciences—new proposal received. This is a new proposal. Julie and Cheryl met with the proposer on Tues Sept 22nd to provide feedback. He will decide whether to make the requested edits in time for Sept 30th deadline. Julie will check in with him on Mon Sept 28th.

VI. **Work on Edits to ASCCC Executive Committee Policies**

Committee reviewed the comments and suggested edits in GoogleDocs for each policy. Additional notes were added to GoogleDocs.

- a. *10.05 Surveys and Disseminating Information (there isn't currently one but we're checking to see if we have any work in progress we can share).—inquire with ASCCC President and Executive Director about what they are thinking for the content of this area*
- b. *10.06 Inclusivity Statement—need to update website with Fall 2019 approved resolution language.*
- c. *20.01 Code of Ethics—approved some suggested edits; more to consider at next meeting*
- d. *20.05 Removal of a Member of the Board of Directors – No substantive feedback from committee members beyond grammatical changes*
- e. *30.01 Conflict of Interest – No substantive feedback from committee members beyond grammatical changes*
- f. *40.01 Honoring Faculty Leaders – Revisions considered. Members encouraged to revisit to review and provide more feedback.*
- g. *10.01 Open Meetings policy (Consider adding a separate policy on no recording of meetings or adding into 10.01)—held for discussion at the next meeting*
- h. *Consider adding a policy on Advocacy and the Role of the ASCCC—search for previous ASCCC papers and other statements on this topic*

VII. **ASCCC DEI Integration Plan S&P**

- a. Develop guidance for local senates about their role in the revision of faculty evaluation including the establishment of a diversity component.
 - i. Review ASCCC positions and publications. (by October 10)
 - ii. Research on how academic senates consult with a union prior to entering negotiations on faculty evaluation.

Sharon agreed to search for previous ASCCC papers and other documents on this topic.

- **Rostrum article “Sound Principles for Faculty Evaluation”**
https://www.asccc.org/sites/default/files/publications/Principles-Faculty-Evaluation2013_0.pdf

VIII. **Fall 2019 Disciplines List Resolution**

- a. 10.01 Minimum Qualifications for Campus Americans with Disabilities Act Coordinators
 - i. Per Sept 8th meeting, Angela, Chantal, and Julie will work on a Rostrum article to address the first resolved in Resolution 10.01 (Fall 2019). Check on progress.

Julie and Chantal have sent emails to DSPS faculty at their colleges asking for more information.

Resolved, That the Academic Senate for California Community Colleges assert that the phrase in Title 5 section 56027 “or other designated district official with knowledge of accommodation requirements” means that the Disabled Student Program & Services coordinator may be designated as the person who is authorized to make interim decisions on academic adjustments;

IX. **Resolutions Honoring Faculty Leaders**

- a. John Stanskas
- b. Geoffrey Dyer
- c. Anna Bruzzese

Ask ASCCC President and Executive Director for information on process.

X. Awards

a. Readers will need to be identified for each award. Timetable for three awards...

Award Information

Award	Call	Due in Office	Sent to Readers	Selection Due to Office	Award Presented
Exemplary	October 1 st week	November 2 nd week	November 2 nd week	November 4 th week	January BOG Meeting
	October 5, 2020	November 9, 2020	November 13, 2020	November 30, 2020	TBD (BoG staff 1 st week of Dec)
Hayward	November 1 st week	December 2 nd week	December 3 rd week	February 1 st week	March BOG Meeting
	November 2, 2020	December 11, 2020	December 18, 2020	February 1, 2021	TBD (BoG staff 3 rd week of Feb)
Diversity	December 1 st week	February 2 nd week	February 3 rd week	March 2 nd week	Spring Plenary Session Fri
	December 1, 2020	February 8, 2021	February 15, 2021	March 8, 2021	April 16, 2021

Readers:

The Standards and Practices (S&P) Committee chair is responsible for ensuring that the appropriate readers are selected for each award. Below is the reader selection process for each award.

Selection:

Exemplary Awards: S&P Committee members and at least one representative from CIOs, CSSOs, CEOs, and Student Senate will read these awards. The S&P chair will identify these representatives prior to the due date so that the applications can be mailed directly to them by the office. *Equitable Practices in a Virtual Educational Environment*

Hayward Awards: S&P members and Area Representatives will select four additional faculty members from their area to read. Note—no one reads applications for their own area.

Diversity Award: S&P members and the Equity and Diversity Action Committee (EDAC) will read these awards.

Disqualification of readers: Members of S&P, Executive Committee, or any other readers cannot participate in reading any application where their college is a nominee. This participation includes receiving a copy of the applications or participating in the discussion about scores or applications.

XI. Brainstorming Topics for ASCCC Webinars

- COVID-19 Update
- CSU Ethnic Studies GE Graduation Requirement
- Ensuring Regular and Effective Contact
- Advancing Equity in Online Learning
- Ensuring Online Accessibility
- Implementing Antiracism Strategies
- Zoom Gloom and CANVAS Funk: Tips and Strategies to Staying Motivated in the Online Environment
- Faculty Hiring: Equity, MQs, and Equivalency
- Self-Care and Wellness
- Student and Teacher Engagement

- Strategies and Effective Practices for Conducting Labs and Activities Online (Hard-to-Convert Courses)
- Equity-Focused Guided Pathways: From Ideas to Actions, Moving Toward Institutionalization
- OER (Open Educational Resources): Equity and Opportunity
- Credit for Prior Learning
- Equitable Opportunities in Local, Districtwide and Statewide Academic Senate Service and Leadership
- Understanding, Fostering, and Sustaining Inclusive Classrooms for Students of Color
- Science and CTE remote
- Ethnic Studies requirement
- Student panel; SSCCC joint listening sessions
- Collegiality; senate-union-admin-classified; working with other constituencies
- Conflict resolution
- Development of local board policy/regulation revisions; guidance
- Local senate constitution and bylaws development and revisions
- Reflect on positives from remote times to carry over; greater participation which grooms new leadership; reinventing ourselves; taking a good look at how we do things; but need balance

XII. Adjournment