



Academic Senate for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

Standards and Practices Committee

Tuesday, September 8, 2020

12-1pm via Zoom

MINUTES

I. Call to Order and Adoption of the Agenda

II. Welcome and Introductions

<u>Member</u>	<u>College</u>	<u>Discipline</u>
Julie Oliver (chair)	Cosumnes River College	Biology
Cheryl Aschenbach (2nd)	Lassen College	English
Angela Echeverri	Los Angeles Mission College	Biological Sciences
Chantal Lamourelle	Santa Ana College	ECE
David Morse	Long Beach College	English
Eric Narveson	Evergreen Valley College	History
Sharon Sampson	Grossmont College	AOJ
Eric Thompson	Santa Rosa Junior College	Religious Studies

III. Meeting Schedule for Fall 2020 (all meetings via Zoom)

Friday, September 25 3:30pm-5:00pm

Friday, October 23 3:30pm-5:00pm

Friday, November 20 3:30pm-5:00pm

IV. Plenary Fall 2020 November 5-7, 2020 (virtual)

Theme: Addressing Anti-Blackness: IDEAs (Inclusion, Diversity, Equity, Anti-Racism) in Academic and Professional Matters

a. Sessions

- i. Disciplines list hearing-second hearing for the Registered Behavior Technician disciplines list revision proposal
- ii. Breakout-Equivalencies/Min Quals: equity/inclusion & equitable hiring practices (highlight revised paper and new Canvas Module for hiring-- Mayra, Michelle)
- iii. *It was suggested that the Equivalencies/MQs be a separate session from the revised paper and Canvas module for hiring. It was also suggested that there be a session on AB705 and on equity in online instruction. Cheryl and Julie will forward the additional ideas to ASCCC leadership.*

b. Resolutions—the committee identified contacts (Angela Echeverri and Eric Thompson, for each of the resolutions submitted on behalf of Standards and Practices Committee.

- i. Disciplines List—Registered Behavior Technician

Whereas, Oral and written testimony given through the consultation process used for the review of Minimum Qualifications for Faculty and Administrators in California Community Colleges, also known as the Disciplines List, supported the following addition of the Registered Behavior Technician discipline:

Master's in behavior analysis, education, or psychology

OR

the equivalent

AND

certification as a Board-Certified Behavior Analyst (BCBA) as set by the Behavior Analyst Certification Board (BACB); and

Whereas, The Executive Committee of the Academic Senate for California Community Colleges has reviewed the proposal and deemed that the process outlined in the Disciplines List Revision Handbook was followed;

Resolved, That the Academic Senate for California Community Colleges recommend that the California Community Colleges Board of Governors adopt the proposed addition to the Disciplines List for Registered Behavior Technician.

Contact: **Angela Echeverri**, Standards & Practices Committee

ii. Adopt the Revised and Updated Paper Equivalence to the Minimum Qualifications

Whereas, The California Community Colleges Student Success Scorecard reports that in 2017 the gulf in completion rates for degree, certificate, or transfer within six years of entering community college was 30.1 percentage points between the group with the highest completion rate and the group with the lowest rate;

Whereas, The 2016 Academic Senate for California Community Colleges 2016 paper Equivalence to the Minimum Qualifications concludes that "Faculty equivalency to the minimum qualifications should be an uncommon occurrence, but it is an important mechanism to ensure a diverse group of qualified applicants is considered to engage and enhance student learning," and at some districts equivalence is seldom or never granted or is framed in a manner that discourages applicants who might demonstrate equivalence from applying, despite the mention of equivalence in California Education Code § 87359; and

Whereas, The Career Technical Education Faculty Minimum Qualifications Toolkit (2019) provides means to document equivalence to the associate's degree and is intended "to maximize the flexibility currently allowed in the use of equivalency, thus creating a deep, diverse, and qualified pool of industry-expert candidates";

Resolved, That the Academic Senate for California Community Colleges adopt the revised and updated paper Equivalence to the Minimum Qualifications, which now clarifies to the field that equivalence is not only legally permissible but necessary to broadening hiring pools as a means of promoting faculty diversification, and disseminate the paper to local academic senators upon its adoption.

Contact: **Eric Thompson**, Standards & Practices Committee

V. **Review of ASCCC Executive Committee Policies**

The committee has been asked to review the following policies. Julie will put these policies into GoogleDocs to allow for member review and comments in advance of our next meeting.

- a. *10.05 - Surveys and Disseminating Information (there isn't currently one but we're checking to see if we have any work in progress we can share).*
- b. *10.06 - Inclusivity Statement*
- c. *20.01 - Code of Ethics*
- d. *20.05 - Removal of a Member of the Board of Directors*
- e. *30.01 - Conflict of Interest*
- f. *Consider adding a policy on no recording of meetings or adding that into our 10.01 Open Meetings policy.*

g. Consider adding a policy on Advocacy and the Role of the ASCCC

VI. Fall 2019 Disciplines List Resolution

a. 10.01 Minimum Qualifications for Campus Americans with Disabilities Act Coordinators

Whereas, Title 5 section 56048 requires, as a condition of receiving Disabled Student Program & Services (DSPS) funds, DSPS Coordinators must meet the minimum qualifications for DSPS faculty stated in Title 5 section 53414 or be academic administrators that “meet the minimum qualifications for academic administrators in Title 5 section 53420 and, in addition, have two (2) years full-time experience or the equivalent within the last four (4) years in one or more of the following fields:

- (1) instruction or counseling or both in a higher education program for students with disabilities;
- (2) administration of a program for students with disabilities in an institution of higher education;
- (3) teaching, counseling or administration in secondary education, working predominantly or exclusively in programs for students with disabilities; or
- (4) administrative or supervisory experience in industry, government, public agencies, the military, or private social welfare organizations, in which the responsibilities of the position were predominantly or exclusively related to persons with disabilities”;

Whereas, Students with disabilities have a right to equal access to education, regardless of whether or not they choose to utilize campus DSPS services, and campus Section 504/Americans with Disabilities Act (ADA) Coordinator/Compliance Officers, for whom there are no minimum qualifications, are typically permitted to determine accommodations for students with disabilities who choose not to use DSPS services;

Whereas, Title 5 section 56027 requires that colleges establish policies and procedures for providing academic adjustments in a timely manner, and that “procedure shall also permit the Section 504/ADA Coordinator/Compliance Officer, or other designated district official with knowledge of accommodation requirements, to make an interim decision pending a final resolution”; and

Whereas, Allowing Section 504/ADA Coordinator/Compliance Officers, who may have little understanding of how to provide appropriate academic adjustments, to make decisions on accommodations can adversely affect instruction and harm the education of students with disabilities who choose not to use DSPS services;

Resolved, That the Academic Senate for California Community Colleges assert that the phrase in Title 5 section 56027 “or other designated district official with knowledge of accommodation requirements” means that the Disabled Student Program & Services coordinator may be designated as the person who is authorized to make interim decisions on academic adjustments; and

Resolved, That the Academic Senate for California Community Colleges work with the California Community Colleges Chancellor’s Office, the California Association for Postsecondary Education and Disability, and other system partners to develop minimum qualification requirements for campus Section 504/Americans with Disabilities Act Coordinator/Compliance Officer so that all students with disabilities are well served.

The committee discussed how to proceed with addressing the resolved statements in this resolution. It was agreed that the first resolved statement can be addressed through a Rostrum article. Angela, Chantal, and Julie will work together to start something; others are welcome to contribute as well. Actions related to the second resolved will need to be determined by the ASCCC President since it directs ASCCC to work with other organizations. The group working on the Rostrum article are targeting the January 4, 2021 Rostrum due date but could also consider March 8 as a back-up.

VII. **Awards**

a. Readers will need to be identified for each award. Timetable for three awards:

Award Information

Award	Call	Due in Office	Sent to Readers	Selection Due to Office	Award Presented
Exemplary	October 1 st week	November 2 nd week	November 2 nd week	November 4 th week	January BOG Meeting
	October 5, 2020	November 9, 2020	November 13, 2020	November 30, 2020	TBD (BoG staff 1 st week of Dec)
Hayward	November 1 st week	December 2 nd week	December 3 rd week	February 1 st week	March BOG Meeting
	November 2, 2020	December 11, 2020	December 18, 2020	February 1, 2021	TBD (BoG staff 3 rd week of Feb)
Diversity	December 1 st week	February 2 nd week	February 3 rd week	March 2 nd week	Spring Plenary Session Fri
	December 1, 2020	February 8, 2021	February 15, 2021	March 8, 2021	April 16, 2021

Readers:

The Standards and Practices (S&P) Committee chair is responsible for ensuring that the appropriate readers are selected for each award. Below is the reader selection process for each award.

Selection:

Exemplary Awards: S&P Committee members and at least one representative from CIOs, CSSOs, CEOs, and Student Senate will read these awards. The S&P chair will identify these representatives prior to the due date so that the applications can be mailed directly to them by the office.

Hayward Awards: S&P members and Area Representatives will select four additional faculty members from their area to read. Note—no one reads applications for their own area.

Diversity Award: S&P members and the Equity and Diversity Action Committee (EDAC) will read these awards.

Disqualification of readers: Members of S&P, Executive Committee, or any other readers cannot participate in reading any application where their college is a nominee. This participation includes receiving a copy of the applications or participating in the discussion about scores or applications.

- a. Review of highlighted paragraph in Exemplary Program Award letter; any edits to suggest.

The committee reviewed the proposed award announcement language and recommended that it move forward as written.

Exemplary Program Award

The Academic Senate is pleased to announce the call for nominations for the Exemplary Program Award. Sponsored annually by the Foundation for California Community Colleges, the Board of Governors established the Exemplary Program Award in 1991 to recognize outstanding community college programs.

The Academic Senate selects annual themes related to the award's traditions and statewide trends. The California Community Colleges system is the largest public higher education system in the country, enrolling over 2.4 million students. The global pandemic that emerged in early 2020 has disrupted much of our everyday lives and caused higher education institutions to adapt much faster to the changing landscape in order to best serve our students. In light of the work that our colleges and faculty have done to transition most learning to an online environment, the Academic Senate focused the theme for this year's 2020-21 Exemplary Program award on "Equitable Practices in a Virtual Educational Environment." This can be demonstrated by faculty who have excelled in providing instruction, support, and services to students equitably in virtual formats, whether through distance education, correspondence education, or temporary remote instruction.

Basic Information

- The 2020-2021 award is focused on *Equitable Practices in a Virtual Educational Environment*
- Each college may nominate one program.
- Up to two California community college programs will receive cash awards of \$4,000
- Up to four California community college programs will receive honorable mention plaques.
- **Completed applications must be received by the Academic Senate Office by 5:00 p.m. on November 9, 2020.**

Please submit one original and one copy of your entire application via email ONLY. Scanned applications must have the appropriate signatures and be emailed to awards@asccc.org. The Senate Office will notify you via email that your application has been received. Exemplary Program Award recipients are selected from throughout the state with no more than two from any single Academic Senate area. Recipients will be notified when the selection process is completed. A minimum of three nominations statewide must be received for the selection process to proceed. The selection committee will complete the review process by early December. Winners of this prestigious award will be honored at the January 2021 Board of Governors' meeting. Please contact the Academic Senate Office with any questions.

Sincerely,

VIII. Adjournment

Follow-up Actions:

- Committee members will review and comment on policy documents in GoogleDocs before the next meeting
- Angela, Chantal, and Julie will work on a Rostrum article to address the first resolved in Resolution 10.01 (Fall 2019)
- Julie and Cheryl will submit additional ideas for Plenary topics