

Wait! We're Applying for What?: Leveraging Local Processes to Ensure Quality and Feasibility of Grant-Funded Projects



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Overview



- ❧ Resolutions from Fall 2012 Plenary Sessions
- ❧ Grants Are Here to Stay
- ❧ Faculty Authority with Grants?
- ❧ Local Approval Processes for Grants
 - ❧ Preparing for Approval
 - ❧ Once The Grant is Approved
- ❧ Transparency

17.01 F2012 Approval of Grants Driven Projects



- Resolved, That the Academic Senate for California Community Colleges urge local senates and curriculum committees to collaborate with administrators to develop formal policies and procedures for the development and approval of mission-driven funded programs and curricula.

17.02 F2012 Faculty Involvement in Grant-Funded Efforts Related to Academic and Professional Matters



- Resolved, That the Academic Senate for California Community Colleges urge local senates to collaborate with administrators to develop formal policies and procedures for the development and approval of grant-driven projects.

17.03 F2012 Integration of Grants with College Planning and Budget Processes



- Resolved, That the Academic Senate for California Community Colleges affirm that grant development processes are processes for institutional planning and thus fall under the purview of academic senates in accordance with Title 5 §53200; and
- Resolved, That the Academic Senate for California Community Colleges research and report on existing policies and procedures for the development of grant-driven programs at California community colleges and identify which of those policies and procedures are integrated into college institutional planning processes.

In short...



- ❧ Grant development processes are under academic senates purview
- ❧ Collaborate with administrators to develop formal policies and procedures for the development and approval of mission-driven funded programs and curricula
- ❧ Research and report on existing policies and procedures for the development of grant-driven programs at California community colleges and identify which of those policies and procedures are integrated into college institutional planning processes

Our New Reality



- ❧ Money is tight
- ❧ Grants are one possible source of additional funding that can allow us to create new opportunities for students or expand existing ones.
- ❧ *We must develop processes that ensure faculty are included in decision making before grant applications are developed*

Senate Purview from Title 5



- ❧ Grants not explicitly identified as academic senate purview, but many things that are tied to grants are:
 - ❧ Curriculum
 - ❧ Processes for institutional planning and budget development
 - ❧ Educational program development
 - ❧ Processes for program review (part of ongoing grant monitoring)

Accreditation Standards



Standard II.A.2

“The institution assures the quality and improvement of all instructional courses and programs offered in the name of the institution, including collegiate, developmental, and pre-collegiate courses and programs, continuing and community education, study abroad, short-term training courses and programs, programs for international students, and contract or other special programs, regardless of type of credit awarded, delivery mode, or location.”

Initial Considerations



- ❧ Consider which processes are already in place (curriculum, program development, etc.)
- ❧ Goal: agree on a process that allows us to give input, voice concerns, and still explore these opportunities
- ❧ Submission deadlines often don't easily allow for all of the discussions and approvals that would normally occur. Is expedition possible? It depends...

Process Starts With a Form, to Include:



- ☞ Who will be working on the grant?
- ☞ In-kind match required?
- ☞ **Institutionalization** required?
- ☞ New curriculum being developed? New programs? Credit/Non-Credit/Community Ed?
- ☞ How would grant support college mission? Institutional goals?

Institutionalization



- ❧ Grants often require institutionalization
 - ❧ I.e. once grant \$\$ gone, college will continue to provide resources to sustain the program/project
 - ❧ Human resources (faculty/staff/admins)
 - ❧ Equipment, space
 - ❧ Other?

- ❧ Should already have developed a plan for institutionalization **before** you applied for the grant
 - ❧ New/ongoing expenses recognized and incorporated into budgeting

Who Reviews/Approves Form?



☞ Reviewed (and approval?) by:

- ☞ Department Chair
- ☞ Division Dean
- ☞ Curriculum Chair
- ☞ Planning Committee Chair
- ☞ Budget Committee Chair
- ☞ Academic Senate President



☞ If further discussion required, now is the time. You may not have time for two readings but you do have time to get more information!

New Curriculum

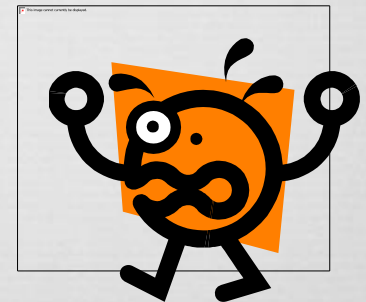


- ❧ Many grants require development of new courses/certificates/degrees
- ❧ Often require college to act quickly upon funding
 - ❧ Must plan ahead to build curriculum in a way that follows established processes
- ❧ “Experimental” courses?
 - ❧ Type of stand-alone course
 - ❧ If your campus has an expedited process in place for these, might be an option
 - ❧ Stand alone courses still must be approved by local board, CO, receive control number, etc.

The Grant is Approved



- ☞ Once grant approved, may be a push to circumvent established processes because there “isn’t time” to follow them – **bad idea!**
- ☞ If regular processes work for projects that don’t involve grants, then the people applying for grants need to plan ahead



New Student Services Programs



- ❧ Does your college have a process in place to approve new student services (“nonacademic”) programs? Some possible examples are Math Engineering and Science Achievement (MESA) and College Assistance Migrant Program (CAMP)
- ❧ Who decides if a these are created? Who is involved in that process?
- ❧ Again, institutionalization is a major issue
- ❧ Process needs to happen before applying for the grant. It would be a disaster if a grant was applied for and the new program was denied.

What Grants Do You Have?



- ❧ Most colleges already have grant funded projects. Do you know what they are? Are they listed on your college website?
- ❧ How can campus community get info about...
 - ❧ Current grants?
 - ❧ Previously submitted grant applications (whether approved or denied)?
 - ❧ Progress/status on approved grants?

Questions?



☞ Thank you for joining us:

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