



# ACADEMIC SENATE for California Community Colleges

LEADERSHIP • EMPOWERMENT • VOICE

## STANDARDS AND PRACTICES

2022-09-26

TIME 2:00pm-3:30pm

ZOOM INFORMATION

<https://vccd-edu.zoom.us/j/89120131193?pwd=Nm1VQ0U1ODFuSEhWjkhOWwvM2pYUT09>

Meeting ID: 891 2013 1193 (Passcode: 695206)

The Standards and Practices (S&P) Committee is a standing committee within the Executive Committee composed of an Executive member Chair and California Community colleges faculty. The Committee is devoted to promoting the Academic Senate for California Community Colleges' mission through oversight of practices, procedures, and policies. The Standards and Practices Committee charge is to review, act on, and monitor various activities as assigned by the President or the Executive Committee of the Academic Senate.

## MINUTES

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- I. Committee Chair welcomed and thanked the committee
- II. Call to Order and Attendance

Name	Present (X)
Erik Reese— Chair	X
Carrie Roberson— 2 <sup>nd</sup> Chair	X
Sable Cantus	
Tamara Cheshire	X
Cynthia Orozco	X
Darcie McClelland	X
Mahendra Thapa	X

- III. Adoption of the Agenda- approved by consensus
- IV. Introductions
  - a. Committee introduced themselves- name, role on campus, college, discipline, and other
- V. Minutes Volunteer-
  - a. 2<sup>nd</sup> Chair will take notes
- VI. Overview of Standards and Practices Committee
  - a. Chair reviewed the [S&P website](#) and additional ASCCC Communities
  - b. Chair reviewed [Committee Guidelines](#)
  - c. Chair informed the committee of resource available in the [livebinder](#)
  - d. [Google shared S&P folder](#)

- Chair shared the S&P Committee Charge as a guide for committee work and alluded to the work ahead as it relates to awards, resolutions, technical

assistance, other. Committee members provided examples of embedding inclusion, diversity, equity, antiracism and accessibility practices into the organization culture through policies and practices.

- Chair reminded committee of Plenary and other opportunities to participate in the future. Discussed value of having committee at Disciplines List Hearing (should there be any).
- Chair encouraged members to consider contributing to Rostrums in the future as well as presenting at Plenary, institutes, or other ASCCC events

#### VII. Schedule future meetings

- a. Committee collaborated on determining future meeting dates:
  - i. Monday October 10<sup>th</sup> 2:00-3:30
  - ii. Wednesday November 16<sup>th</sup> 1:00-2:30
  - iii. Monday December 14<sup>th</sup> 1:00 – 2:30
  - iv. Spring TBD at later date, possibly at the November meeting
- b. Exchange contact information
  - i. Chair alluded to membership Roster in the Google Drive document at the beginning of meeting and encouraged members to add their information

#### VIII. Responsibilities & Tasks

- a. Chair reviewed assigned Resolutions (strikethroughs indicate completed resolutions)
- b. Chair discussed syncing documents with current ASCCC branding
- c. Chair informed committee members of facilitation of awards process (S&P members are readers)
  - i. [Exemplary Program Award](#)—Due Nov 2
  - ii. [Hayward Award](#)—Due Dec 18
  - iii. [Regina Stanback Stroud Diversity Award](#)—Due Feb 5
- d. Honorary resolutions and other honorary awards
  - i. Chair reviewed work around needed updates to policies to match current practices (Fall 2022)
  - ii. Committee member and Chair shared that we should anticipate a Disciplines list revision—Due Sep 30
  - iii. Chair informed committee about request to review Rules and Bylaws on elections (Fall 2022)
  - iv. Committee discussed opportunities to get clarification of roles of North/South/At-Large representatives (Fall 2022) as well as review balance of roles and responsibilities (include use of liaisons, review survey results, other) to maximize efficiency of ASCCC. Committee discussed an organization chart, helpfulness of info@asccc.org, usefulness of unofficial listserv, or other resource to support local academic senates
  - v. Review policies and consider removing printed items and having electronic only (Fall 2022)
  - vi. Chair informed committee that we can look into the nomination process for faculty seats on the Board of Governors due to nuances in the current process.
  - vii. Chair discussed rostrum and Resolutions timelines and procedures
  - viii. Committee discussed the potential need for a Min Qual Book overhaul and reviewed the process for looking at how to update disciplines (C-ID FDRG or other?)

- IX. Committee Priorities for 2022-2023
  - a. Committee can determine priorities and future action for next week
- X. Plenary Planning or Report
  - a. Nothing to report at this time
- XI. Other Topics / Future Agenda Items
  - a. Committee members encouraged to send ideas to Chair
- XII. Announcements
  - a. Chair reminded committee members of upcoming/future events
    - i. Executive Committee Meeting (Virtual) – Sep 30, 2022
    - ii. Area Meetings – Oct 14-15, 2022
    - iii. Executive Committee Meeting (Hybrid) – Nov 2, 2022 (Sacramento)
    - iv. 2022 Fall Plenary (Hybrid) – Nov 3-5, 2022 (Sacramento)
  - b. Resources
    - i. Chair encouraged committee members, if not already join to consider the [Email listserv sign-up](#)
- XIII. Adjournment
  - a. Meeting adjourned at 3:30pm

#### **Status of Previous Action Items**

- A. In Progress** (include details about pending items such as resolutions, papers, *Rostrums*, etc.)
- B. Completed** (include a list of those items that have been completed as a way to build the end of year report).