



## Faculty Leadership Development Committee

DATE: Wednesday November 22, 2022

TIME: 3:00pm – 4:30pm

**FLDC Charge:** *The Faculty Leadership Development Committee creates resources to assist local academic senates in the development and implementation of policies that ensure faculty primacy in faculty leadership and professional development. The committee assesses the Academic Senate's professional development offerings and makes recommendations to the Executive Committee on policies and practices for faculty professional and leadership development activities at a statewide level. The committee supports local faculty development and provides guidance to enhance faculty participation in the areas of faculty development policies; faculty professionalism and leadership development; innovations in teaching and learning; and other topics related to academic and professional matters. The committee advocates for funding, resource allocation, and a commitment to faculty development activities focused on equity-minded practices and student success*

### Meeting Minutes

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(\* notes present)

**Members:** \* Christopher Howerton (chair), \*Manuel Vélez (2<sup>nd</sup> Chair), Suman Mudunuri, \*Anna Nicholas, Miryan Nogueira, Kathy Osburn, Heather Paul, \*Elizabeth Walker

**Guests:**

#### Meeting started at 3:08pm

- 1) Committee Member Check-in and “one-minute accomplishments”
  - 2) Procedural
    - a. Adoption of Agenda
    - b. Process of Minutes and committee review expectations
  - 3) Scheduled Future Meetings Reminder
    - a. FALL 2022 MEETING DATES AND TIMES
      - ~~August 29, 2022 (Monday) 11:00am – 12:30pm~~
      - ~~September 27, 2022 (Tuesday) 3:00pm – 4:30pm~~
      - ~~October 26, 2022 (Wednesday) 11:00am – 12:30pm~~
      - November 22, 2022 (Tuesday) 3:00pm - 4:30pm
      - December - TBD if needed
    - b. SPRING 2023 MEETING DATES AND TIMES
      - **To Be Determined by Committee during this meeting – It was decided that the chair will send out a poll to the entire committee to set spring dates as a number of committee members were unable to attend this meeting due to the holiday week.**
  - 4) Announcements – these announcements were made available for the committee
    - a. [Upcoming ASCCC Events](#)
      - Executive Committee Meeting – San Diego, December 1-2, 2021
    - b. [ASCCC Calendar](#)
- 1) [Fall 2022 ASCCC Plenary – Debrief/Report Out](#) – The committee did not discuss this formally, however,

some informal conversation about our committee's BO session on supporting diverse senate leaders and some of the great conversation from the session regarding "pushback" and challenges to serve as a faculty leader were discussed as a possible future Rostrum Article.

- 5) [FELA \(Faculty Empowerment Leadership Academy\)](#) - The chair updated the committee on the number of applicants for mentors and mentees. In a future meeting the committee will consider recommendation for a recruitment timeline where Mentor's are recruited first, with time to develop a quality pool prior to recruitment for mentees. This would allow the committee to be transparent for the realistic number of mentee acceptances for the cohort and may allow the mentors to rank desired mentees for pairing. The rubric used for this cycle will be reviewed during a future meeting.
- a. [Update on timeline and recruitment and selection of participants.](#) - The chair shared the draft cohort convenings agendas with planned discussion topics, structure, and intended shared resources for review by committee.
    - [Rubric Used by selection committee](#)
  - b. **Set dates** for Cohort Convenings. Zoom session with breakout room option. Need to consider content, length of session, and possible dates
    - One in Fall 2022
      1. December (Introduction cohort convening) – **DECEMBER 19 (10-12)**
    - Two in Spring
      1. Late Feb/Early March (mid-way check in convening) – **FEB 24 (10-12) focus on Leadership styles, emergence, challenges, and self-assessment tools**
      2. May (Near completion wrap-up convening) – **May 19 (1 hour)**
  - c. Need to develop – Not discussed at this meeting
    - Contract/Goal Template with connection to IDEAA and list of proposed activities
    - [Reading list or resources to be sent to cohort](#)
    - Summary Template
- 6) Future Agenda Topics
- a. [Possible Rostrum Articles](#) (next submission is January 2023) – Several committee members are interested. Will need to set a working session and draft document.
  - b. [Finalize dates and structure of FELA Cohort Convenings – See above](#)
  - c. [Reading/Resource materials for FELA Cohort](#) – ongoing, but initial list established with links.
  - d. Other Topics?
- 7) Adjournment – **Meeting adjourned at 4:15pm**

### **Status of Previous Action Items**

#### **A. In Progress**

- a. [Rostrum Article](#)
- b. Review FELA selection Rubrics
- c. Form Templates for FELA
- d. Reading/Resource list for FELA – in progress and on shared document

#### **B. Completed**

- a. Update FELA Timeline. Including the recruitment of participants, expectations for completion, and review of letters.
- b. Update FELA application forms (google forms)
- c. Fall 2022 Plenary BO Session
- d. Set Dates for the FELA Cohort Convenings, structure and topics identified