



Accreditation Committee

January 24, 2022
12:30pm – 1:30pm

MEETING SUMMARY

Members Present: Christopher Howerton (chair), Carrie Roberson (2nd), Laura Adams, Jeff Lamb (CIO Rep.), Jamar London, Robert Steinberg, Van Rider, Kevin Bontenbal (ACCJC)

Members Absent: Alicia Lopez

Guests: N/A

1. Committee Procedural Items:

- Approval of Agenda -approved by consensus
- Minutes taken by Carrie Roberson
- Approval of minutes -done via email
- Spring meeting schedule for committee- Chair reviewed updated meeting dates/times (see below on agenda)

2. Committee Check-In

- Committee members provided individual updates as we launch into 2022
- CIO discussed expansion of baccalaureate degree programs and connections to accreditation

3. Debrief from “final read and approval” of draft AI program by ASCCC Executive Committee (1/7/2022) – Howerton & Roberson

- Chair updated committee on ASCCC support for the final program and discussed next steps

4. Accreditation Institute Planning Dates: February 25-26, 2022; Location: Virtual Format

- **Accreditation Institute Development Timeline (Information)**

Month	Activities
February 2022	<ul style="list-style-type: none"> • Materials posted to ASCCC website February 11, 2022.

5. Draft Program Development

- Link to [Approved Program](#)
- Chair reviewed final program and shared some determinations for the event. Chair sought input on some aspects of format and reviewed processes for presenters; including:

- i. Finalize Committee assignments to sessions
- ii. Discuss formal communication to presenters
- iii. Next steps

6. Announcements – Information/Discussion

- Update to ASCCC Website/Committee pages
- Next ASCCC Executive Committee Meeting, Feb 4-5, 2022
- Part-time Faculty Institute, February 10-11, 2022 (Virtual)
- Legislative and Advocacy Day, February 23, 2022 (Virtual)
- Accreditation Institute, February 25-26, 2022 (Virtual)
- ACCJC webinars available for spring 2022 posted

7. Committee Meetings (Spring 2022): - All meetings from 12:30pm-1:30pm

- February 14, 2022
- March 21, 2022
- April 18, 2022
- May 16, 2022

8. Committee Next Steps and Adjournment

- Chair thanked the committee for work and commitment to the Institute
- Committee member asked for ideas on planning, committee members shared ideas and realities of preparing
- Meeting adjourned at 1:07pm

Status of Previous Action Items

A. In Progress –

- a. Working with event staff to finalize institute planning/ program

B. Completed –

- a. Crafting Accreditation Institute Marketing Blurb
- b. First draft Institute Program presented to ASCCC Exec Nov. 3
- c. Theme and structure for institute approved
- d. Second draft Institute Program presented to ASCCC Exec Dec. 4
- e. Third and final draft of Institute Program presented and approved by ASCCC Exec. Jan. 7
- f. Secured key note speaker and partnership presenters