



ACADEMIC SENATE
for California Community Colleges
LEADERSHIP • EMPOWERMENT • VOICE

ASCCC Part-time Faculty Committee Minutes

DATE: Monday, 9/11/23

TIME: 11am– 12pm

Join SDCCD Zoom Meeting

<https://sdccd-edu.zoom.us/j/6218156149>

Meeting ID: 621 815 6149

One tap mobile

+16699006833,,6218156149# US (San Jose)

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Minutes

Members

Dr. Maria-José Zeledón-Pérez -Chair*	Carlos Scalisi*	Peter Zavala Rodriguez
Dr. LaTonya Parker– 2 nd Chair*	Elbina Rafizadeh*	Sonja Downing
Annette Owens*	Francis Ellison Howard*	Frank Aguirre*

1. Call to Order and Roll Call (*in attendance)
2. Welcome and Introductions/Ice breakers
 - a. We shared our names, colleges we work at and favorite candy tied to our personalities
 - b. Annette shared her concern about the lack of support for part-time faculty at a local and state level.
 - c. It was asked if ASCCC could advocate more for part-time rights by working with the Unions and the Board of Trustees
 - d. There was conversation about creating professional development for local senates

- e. Maria-Jose and LaTonya explained that ASCCC can weigh in on Title 5 areas that pertain to 10+1. We clarified that we are a recommending body and can make recommendations around part-time faculty
 - f. Elbina shared the importance of sharing the stories of part-timers as they are a diverse group of educators with different needs. She also advocated to have more part-time faculty involved in this work
 - g. There was talk about the need to make sure part-time faculty are invited and included in all spaces, specially for shared governance and that they should receive a stipend. It was clarified that this is a Union issue
 - h. It was shared that many of them did not receive the survey created to write the Part-time paper. There was discussion about improving communication at the state and local levels
 - i. We discussed the focus of exploring what happens at the local academic senates in regards to processes and policies that impact part-time faculty
3. [ASCCC Mission and Vision](#)
- a. Reviewed our organization mission and vision
4. [Community Agreements](#)
- a. Discussed the possibility to adopt the ASCCC community agreements. Committee members will review both the material and provide feedback to adopt and/or edit the agreements for our committee.
5. Procedural
- a. Discussed the Adoption of Agenda
 - b. Maria-Jose asked for a volunteer to take the minutes for these meetings. We brainstormed to maybe have each member take the minutes at different meetings to share the work. We will determine what is the best practice for us to take minutes at the next meeting. There was a question about getting administrative support from ASCCC. Dr. Parker explained that ASCCC does not have the resources to provide that support and that we are all volunteers in the committee. LaTonya shared that she is the secretary of the ASCCC and takes the minutes for the Executive team but the process for committee work is different. LaTonya and Maria-Jose took minutes at the meeting.
 - c. Process of Minutes and committee review expectations
 - i. The expectation is to send the draft minutes the week of the meeting to be reviewed and approved by all members. Within this week members can provide feedback and amend the minutes to be approved through email.
 - d. [Part-time Faculty Committee Page](#)
 - i. We reviewed the Part-time Faculty Committee page together.

- ii. Members were asked to explore and review the past resolutions that impact Part-time faculty.
 - iii. Members were shown how to find resolutions on the committee website.
 - e. [Shared Committee Google Folder](#)
 - i. The committee has a google drive folder to share information and to archive agendas, minutes so we can keep track of the work
- 6. Organizing the work
 - a. The edited [Part-Time Faculty: Equity, Rights, and Roles in Governance Paper](#) was shared with the committee. Two of our members were involved with the committee last year. Annette would like to share the paper to gather feedback.
 - b. There was a misunderstanding whether we could take feedback at this stage of the process. LaTonya clarified that we were able to take the feedback.
 - c. Maria Jose shared the [2022-2023 Part-time Faculty Committee End of Year Report](#) and asked members to review what was done last year and what their recommendations to continue the work are.
 - i. Members will review the recommendations for the next meeting so we can prioritize the work.
 - ii. They will also bring their own recommendations of goals for the next academic year.
- 7. Establish Schedule of Standing Monthly Meetings
 - a. We discussed potential dates to have a standing meeting. Two members were not able to attend the MOnday meeting. Mondays work well for everyone else. Maria-Jose offered to reach out to other members to confirm if they can meet the first, third or fourth Monday of every month. If they cannot, then Maria-Jose offered to meet with them separately. Collectively, we decided to start with a once a month meeting for one hour and a half.