# Curriculum Committee Meeting
## Monday, December 4, 2023

The Curriculum Committee is charged to make recommendations to the Executive Committee on issues related to the development, review, implementation, and assessment of all aspects of curriculum both at the college and state level. The committee distributes information through institutes and other forms of professional development, the website, and listservs, as well as senate publications. Under the direction of the president, the chair and/or members of the Curriculum Committee provide technical assistance to local college curriculum committees, academic senates, and the faculty in general. Note: Resolution 15.03 S94 charged the Senate with appointing a library science member and noted past recommendations to the Senate to appoint a counselor, articulation officer, vocational education and basic skills faculty.

Membership of this committee includes a Chief Instructional Officer (CIO) appointed by the California Community Colleges Chief Instructional Officers organization

## 1:00 p.m.—3:00 p.m.
### Zoom Info:
Join Zoom Meeting

https://laccd.zoom.us/j/89691482654?pwd=RE5UenBKVFRkZGkyTEhVUkYzRHZvQT09

**Meeting ID: 896 9148 2654**

Passcode: 099788

One tap mobile

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+16699006833,,89691482654# US (San Jose)

**Find your local number: https://laccd.zoom.us/u/kWQ7y8ri0**

## MEETING SUMMARY

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I.    Call to Order and Roll Call: * Denotes Present

| Robert L Stewart Jr – 1st Chair* | Manuel Vélez – 2nd* | Iolani Sodhy-Gereben* |
|---|---|---|
| Julie Clark* | Meridith Selden* | Nicholis J. Zappia |
| Benjamin Mudgett* | Jamar S. London | Billie Jo Rice - CCCCIO* |

II.   Land Acknowledgement - We gratefully acknowledge that we operate on the **traditional lands of the Tongva, Tataviam, and Chumash peoples** – including the Gabrieleño, Fernandeño, and Ventureño; members of the Takic and Chumashan language families; and other Indigenous peoples who made their homes in and around the area we now call Los Angeles. - **Manuel read the land acknowledgement**

III.  Adoption of Agenda & Minutes - **Agenda and Minutes were adopted by consensus**

IV.   ASCCC 2023-2024 Curriculum Committee Meeting Dates:

**Fall 2023**

Monday December 4, 2023; 1:00pm-3:00pm - Zoom
**Spring 2024**
Monday January 29, 2024; 1:00pm-3:00pm – Zoom

V.      Minutes Volunteer - **Robert volunteered to take the minutes**

VI.     ASCCC 2023-2024 Curriculum Committee Shared Folder

VII.    ASCCC 2023-2024 Curriculum Committee Contact Information Sheet

VIII.   2023-2024 Curriculum Committee Goals and Priorities
        A.  ASCCC Strategic Plan Website; consider the ASCCC 2023-2026 Strategic Plan Directions
        B.  Align all work to areas in the strategic plan directions
        C.  Curriculum Committee Work Plan (Goals & Priorities)
            1.  ASCCC Fall 2023 and Spring 2024 Curriculum Regionals
            2.  ASCCC Fall 2023 and Spring 2024 Pre-Recorded Curriculum Regionals Follow Up
                Webinars; we do not need to submit an agenda item as these are pre-recorded
            3.  ASCCC Fall 2023 and Spring 2024 Plenary Sessions **(Breakouts; General Sessions;
                Resolutions)** – Any ideas for Spring 2024 Plenary?
            4.  ASCCC 2024 Curriculum Institute Planning and Implementation
            5.  Rostrum Article Ideas and workgroups – Rostrum Deadlines October 1, 2023; January
                14, 2024; March 3, 2024; ASCCC Publication Guidelines
        D.  Review Charge for any possible updates in regards to IDEAA
        E.  Review any outstanding Resolutions that need to be addressed by the committee
        F.  Review and potential update of the ASCCC Professional Development College
            Curriculum Course found at: ASCCC-OERI Professional Development College

IX.     Fall 2023 ASCCC Curriculum Regionals Debrief/Spring 2024 ASCCC Curriculum Regionals
        A.  ASCCC Specifications for Regional Meetings **Committee reviewed the regional
            meetings specifications**
        B.  Fall 2023 Regional Follow-up Summary Pre-Recorded Webinar
                1.      **Who wants to participate? Iolani and Julie and Robert volunteered to
                        create the prerecorded webinars for Fall and Spring Curriculum Regionals.**
        C.  Spring 2024 Regionals Discussion (Continue Planning): South – February 24, 2024 Santa
            Ana College in Santa Ana, CA; Central Valley March 1, 2024 at College of the Sequoias in
            Visalia, CA; North – March 2, 2024 DeAnza College in Cupertino, CA: The Spring regionals
            are set and ready to finalize.
                1.      Finalize – Schedule and Topics - **Committee finalized the schedule and
                        topics. It was suggested by Manuel that we cover some aspect of UDL in the
                        regional.  After discussion, it was determined that we introduce the topic at
                        Spring regionals, do a breakout at Plenary, and have a general session and
                        breakout at the Curriculum Institute in July.**
                2.      Sign up to Present and/or support Spring Regionals - **Committee**

members signed up to lead presentations and/or support the regionals by attending and helping out. **Iolani will lead session 1, Manuel will lead session 2, Robert will lead session 3 and Julie will lead session 4. Meredith says she will help out wherever needed at the events.**

3. Who to invite to present? **Robert will send forth names of non-committee members to Cheryl and Krystinne for additional presenters.**

4. https://www.asccc.org/calendar/list/regional-meetings

X. Fall 2023 Plenary Session – November 16-18, 2023; Costa Mesa, CA Debrief
   A. Resolutions Fall 2023 - **Fall plenary is behind us. The ASCCC curriculum committee were not assigned any resolutions. The resolution to support the proposed Title 5 language around DEIA in the COR was adopted, with one vote against.**

XI. ASCCC 2024 Curriculum Institute Planning
   A. Curriculum Institute Checklist - **Committee reviewed the checklist again, noting important deadlines.**
   B. Update on ASCCC 2024 Curriculum Institute – **Draft Outline Due by February 21ˢᵗ which is the agenda item deadline for the March 2024 ASCCC Executive Committee meeting.**
   C. ASCCC Curriculum Institute Draft Outline Sample - **Committee reviewed a draft outline, and used it to create the beginnings of the 2024 draft outline, paying attention to the amount of general sessions and breakouts, as well as including breaks. The committee will finalize this work at its January 2024 meeting, so that the February deadline can be met for the first working draft to be agendized for the March ASCCC meeting**.
   D. Pasadena Convention Center Room Specifications - **Committee member reviewed the floor plan of the venue. The ASCCC support staff will determine which sessions to put into which rooms, we do not have to worry about that detail.**
   E. Pasadena Convention Center Layout - **See D above**
   F. Travel Arrangements: **Committee members will need to make travel arrangements and be reimbursed, except for Hotel Room which will be booked by ASCCC staff. If there are any hardships, please let Chair know so that it can be communicated to ASCCC Executive Director on a case by case basis and be resolved. Committee members are expected to attend in person to assist with the event and to present (if desired). Flights seem to be sufficient for those coming from the North to and from Burbank Airport**
   G. Theme - **Done**
   H. Programming – Committee will need to determine topics (to be completed with the draft), presenters and draft session descriptions. Sample of a Working Draft of the CI
   I. Special Touches? **Committee is working on a few changes to the Pre-Conference format.**

XII. Announcements
   A. Check for upcoming events at ASCCC Calendar of Events
   B. Application for Statewide Service

XIII. Closing Comments
   A. In Progress Review
   B. Any other final comments or suggestions?

XIV. Adjournment

**In Progress**
- **Spring 2024 Curriculum Regionals Planning**
- **ASCCC 2024 Curriculum Institute planning**
- **Rostrum Article(s) for January 14, 2024 Deadline**
- **ASCCC Curriculum Regional Follow Up Pre-recorded Webinars Implementation**

**Completed Tasks:**
- **Fall 2023 Curriculum Committee Meeting Dates**
- **Submitted Agenda Item to ASCCC Executive Committee to approve proposed Fall 2023 and Spring 2024 ASCCC Curriculum Regional Events**
- **Rostrum Article for October 1, 2023 Deadline**
- **ASCCC Fall 2023 Curriculum Regional Dates and Locations Finalized**
- **ASCCC Fall 2023 Curriculum Regional (South) at Orange Coast College on October 21, 2023 – Jamar was present to assist with the event.**
- **2024 Curriculum Institute description**
- **2024 Curriculum Institute Theme**
- **2024 Curriculum Institute Checklist Review**
- **ASCCC Fall 2023 Curriculum Regional (North) at Woodland Community College on October 28, 2023 – Julie, Meredith and Iolani were present to assist with the event.**
- **ASCCC Fall 2023 Curriculum Regional (Central Valley) at Bakersfield College on November 4, 2023 – Julie and Billie Jo were present to assist with the event.**
- **ASCCC Spring 2024 Curriculum Regional Dates and Locations Finalized**
- **ASCCC Fall Plenary Presentation on Curricular Updates**