# Curriculum Committee Meeting

## Monday, November 13, 2023
## 1:00 p.m.—3:00 p.m.

The Curriculum Committee is charged to make recommendations to the Executive Committee on issues related to the development, review, implementation, and assessment of all aspects of curriculum both at the college and state level. The committee distributes information through institutes and other forms of professional development, the website, and listservs, as well as senate publications. Under the direction of the president, the chair and/or members of the Curriculum Committee provide technical assistance to local college curriculum committees, academic senates, and the faculty in general. Note: Resolution 15.03 S94 charged the Senate with appointing a library science member and noted past recommendations to the Senate to appoint a counselor, articulation officer, vocational education and basic skills faculty.
Membership of this committee includes a Chief Instructional Officer (CIO) appointed by the California Community Colleges Chief Instructional Officers organization

## Zoom Info:

Join Zoom Meeting
https://laccd.zoom.us/j/89691482654?pwd=RE5UenBKVFRkZGkyTEhVUkYzRHZvQT09
**Meeting ID: 896 9148 2654**

Passcode: 099788

One tap mobile
+16694449171,,89691482654# US
+16699006833,,89691482654# US (San Jose)

**Find your local number: https://laccd.zoom.us/u/kWQ7y8ri0**

# MEETING SUMMARY

I.      Call to Order and Roll Call: * Denotes Present  Meeting called to order at 1:10pm

| Robert L Stewart Jr – 1st Chair* | Manuel Vélez – 2nd* | Iolani Sodhy-Gereben* |
|---|---|---|
| Julie Clark | Meridith Selden* | Nicholis J. Zappia |
| Benjamin Mudgett* | Jamar S. London* | Billie Jo Rice - CCCCIO |

II.     Land Acknowledgement - We gratefully acknowledge that we operate on the **traditional lands of the Tongva, Tataviam, and Chumash peoples** – including the Gabrieleño, Fernandeño, and Ventureño; members of the Takic and Chumashan language families; and other Indigenous peoples who made their homes in and around the area we now call Los Angeles.

III.    Adoption of Agenda & Minutes - **Minutes from October 23, 2023 and November 13, 2023 Agenda Approved by consensus**

IV.     ASCCC 2023-2024 Curriculum Committee Meeting Dates:

        **Fall 2023**

Monday August 28, 2023; 1:30pm-2:30pm - Zoom
Monday September 18, 2023; 1:00pm-3:00pm - Zoom
Monday October 23, 2023; 1:00pm-3:00pm - Zoom
Monday November 13, 2023; 1:00pm-3:00pm - Zoom
Monday December 4, 2023; 1:00pm-3:00pm - Zoom
**Spring 2024**
Monday January 29, 2024; 1:00pm-3:00pm – Zoom

V.      Minutes Volunteer - **Robert will do the meeting summary**

VI.     ASCCC 2023-2024 Curriculum Committee Shared Folder **Committee members were reminded of the committee shared folder and were encouraged to continue to interact with the material in the folder and initiate material.**

VII.    ASCCC 2023-2024 Curriculum Committee Contact Information Sheet

VIII.   Fall 2023 ASCCC Curriculum Regionals Debrief/Spring 2024 ASCCC Curriculum Regionals
        A. ASCCC Specifications for Regional Meetings - Committee reviewed the Regional meeting specifications ahead of the Spring Regionals.
        B. Fall 2023 Regionals are done!: South – Oct 21, 2023 at Orange Coast College; North Oct 28, 2023 at Woodland Community College; Central Valley – Nov 4, 2023 at Bakersfield College
                **Committee debriefed the Fall 2023 Regional events. Iolani and Julie joined presentations; Meredith, Iolani Julie and Jamar signed up to assist at the regional(s) they attended. Regional events were well attended. It was noted that we must communicate with host colleges on wayfinding to make sure the meeting space is easy to locate from the parking lot.**
                Fall 2023 Regional Follow-up Summary Pre-Recorded Webinar
                1.      Who wants to participate? **Committee members were invited to participate in the followup webinar for the Fall 2023 Regionals. Committee discussed some ways to get it done. Committee will be responsible for the recording and editing of the pre-recorded webinar.**
        C. Spring 2024 Regionals Discussion (Continue Planning): **Spring Regional events have been confirmed for the following:  South – February 24, 2024 Santa Ana College in Santa Ana, CA; Central Valley March 1, 2024 at College of the Sequoias in Visalia, CA; North – March 2, 2024 DeAnza College in Cupertino, CA**
                1.      Planning – Schedule and Topics: **Committee discussed, brainstormed and decided on final topics for the Spring Regional events: Session will include:**
                        1.  **CPL/BDP/COCI (CCCCO)**
                        2.  **IDEAA Strategies for Curriculum**
                        3.  **MQ/Cross listing/Equivalency**
                        4.  **Nuts and Bolts of CalGETC**
                **2.      Robert will contact VC John Stanskas to secure CO participation in session 1**
                3.      Sign up to Present and/or support Spring Regionals - **Committee members were encouraged to sign up again to present and/or support the Spring regionals. We will finalize this at the December meeting.**

IX.    Fall 2023 Plenary Session – November 16-18, 2023; Costa Mesa, CA: **Committee members discussed the upcoming Fall 2023 Plenary Session. Committee will find out if there are any adopted F23 resolutions to be assigned to the committee at the next meeting.**
   A.    Theme: **"Journey to Vision 2030: Faculty Perspectives"**
   B.    Committee Participation: **Iolani and Meredith will be joining presentations.**

X.    2023-2024 Curriculum Committee Goals and Priorities: **Committee reviewed the list of goal and priorities**
   A.    ASCCC Strategic Plan Website; consider the ASCCC 2023-2026 Strategic Plan Directions
   B.    Align all work to areas in the strategic plan directions
   C.    Curriculum Committee Work Plan (Goals & Priorities)
      1.    ASCCC Fall 2023 and Spring 2024 Curriculum Regionals
      2.    ASCCC Fall 2023 and Spring 2024 Pre-Recorded Curriculum Regionals Follow Up Webinars; we do not need to submit an agenda item as these are pre-recorded
      3.    ASCCC Fall 2023 and Spring 2024 Plenary Sessions **(Breakouts; General Sessions; Resolutions)** – Any ideas for Spring 2024 Plenary?
      4.    ASCCC 2024 Curriculum Institute Planning and Implementation
      5.    Rostrum Article Ideas and workgroups – Rostrum Deadlines October 1, 2023; January 14, 2024; March 3, 2024; ASCCC Publication Guidelines
   D.    Review Charge for any possible updates in regards to IDEAA
   E.    Review any outstanding Resolutions that need to be addressed by the committee
   F.    Review and potential update of the ASCCC Professional Development College Curriculum Course found at: ASCCC-OERI Professional Development College

XI.    ASCCC 2024 Curriculum Institute Planning: **The committee reviewed the Curriculum Institute Checklist to make sure we are on track for any deadlines. The next deadline will be submitting a draft of the program (skeleton outline) Robert will be meeting with ASCCC staff to review the floor plan of the Curriculum Institute hotel in Pasadena to discuss which rooms we would be occupying during the event. We will discuss the floor plan and information from the meeting with the ASCCC staff at the December meeting. Committee discussed potential novel aspects to the CI such as a multi hour pre-session event for attendees that are super new to curriculum. Robert displayed the example of what the committee will try to accomplish at the next meeting which is a skeleton outline of the Curriculum Institute in Pasadena. This will detail the general timing and order of the breakouts, general session, breaks, lunch, etc. This will be submitted in January or February for review and approval by the ASCCC Executive Committee at their February or March meeting.**
   A.    Curriculum Institute Checklist
   B.    Overview of the ASCCC 2024 Curriculum Institute (Example in Google Folder)
   C.    Theme - Done
   D.    Programming
   E.    Special Touches?
XII.    Announcements
   A.    Check for upcoming events at ASCCC Calendar of Events
      ●    Fall 2023 Plenary Session – November 16-18, 2023; Costa Mesa, CA (hybrid)
   B.    Application for Statewide Service

XIII.   Closing Comments
    A.   In Progress Review
    B.   Any other final comments or suggestions?

XIV.   Adjournment


**In Progress**
- **Spring 2024 Curriculum Regionals Planning**
- **Preparation for ASCCC Fall 2023 Plenary Session presentations**
- **ASCCC 2024 Curriculum Institute planning**
- **Rostrum Article(s) for January 14, 2024 Deadline**
- **ASCCC Curriculum Regional Follow Up Pre-recorded Webinars Implementation**

**Completed Tasks:**
- **Fall 2023 Curriculum Committee Meeting Dates**
- **Submitted Agenda Item to ASCCC Executive Committee to approve proposed Fall 2023 and Spring 2024 ASCCC Curriculum Regional Events**
- **Rostrum Article for October 1, 2023 Deadline**
- **ASCCC Fall 2023 Curriculum Regional Dates, Topics and Locations Finalized**
- **ASCCC Fall 2023 Curriculum Regional (South) at Orange Coast College on October 21, 2023 – Jamar was present to assist with the event.**
- **2024 Curriculum Institute description**
- **2024 Curriculum Institute Theme**
- **2024 Curriculum Institute Checklist Review**
- **ASCCC Fall 2023 Curriculum Regional (North) at Woodland Community College on October 28, 2023 – Julie, Meredith and Iolani were present to assist with the event.**
- **ASCCC Fall 2023 Curriculum Regional (Central Valley) at Bakersfield College on November 4, 2023 – Julie and Billie Jo were present to assist with the event.**
- **ASCCC Spring 2024 Curriculum Regional Dates and Locations Finalized**
- **ASCCC Spring 2024 Curriculum Regional Topics Finalized**