



Noncredit, Pre-transfer, and Continuing Education Committee

May 17, 2023

12:30 p.m.—2:00 p.m.

The Academic Senate Committee on Noncredit, Pre-Transfer, & Continuing Education gathers information on best practices in providing equitable and accessible instruction and support services to students who are engaged in extended learning, which includes transitioning to post-secondary education, including support for pre-transfer pathways, workforce success, and/or other skill building opportunities. The Committee conveys this information to the field through breakout sessions at institutes and conferences, workshops, and papers. The Committee will: 1) serve as a resource to the Executive Committee on issues related to instruction, counseling, student services, and program development in noncredit education, pre-transfer pathways, and continuing education, including how they are embedded in institutional initiatives to ensure student success and learning, as well as the role of faculty engaged in this work, as related to governance and local participation in academic and professional activities; and 2) review policies and make recommendations to the Executive Committee. The Association of Community and Continuing Education (ACCE) appoints a member to serve as a liaison to this committee.

Location: Zoom

Meeting Summary

I. Meeting started at 12:30 p.m.

Call to Order and Roll Call (* in attendance)

Michelle Bean—Chair *	Maryanne Galindo	Carolina Kussoy *
Christopher Howerton—2 nd Chair *	Janue Johnson	Liliana Martinez*
Leticia Barajas *	Nadia Khan *	Luciano Morales

II. Shout-outs, Affirmations, and Connection

- A. Congratulations, Maryanne and Leticia! - New local academic senate leaders!!
- B. High-five, team, for a great year! - The committee shared some highlights from this year professionally and personally. Things to “glow on”! Members of the committee also expressed their deep gratitude to our chair for her amazing leadership in this work!

III. Adoption of Agenda - The committee affirmed the agenda for our final meeting.

- A. [Google Shared Folder](#)
- B. Minutes Volunteer - Christopher will draft the meeting summary for our meeting.

IV. Community Agreements Review of the Year

- A. Honor each other’s stories without judgment and create a shared space.
- B. Uplift the stories and spirit of noncredit and shifting the narrative that noncredit and continuing education is “less than.”
- C. Advocacy for regulatory change and awareness of noncredit and continuing education on a local and statewide level.
- D. Provide reminders, tools, agendas, minutes, and help navigating the system to the group.

- V. Spring Plenary Debrief - The chair shared a few highlights from the resolution process and ASCCC Executive Committee elections. Committee members shared their experience with the noncredit breakout session. Overall, all attendees of the plenary event had a very positive experience. The adopted resolutions were shared with members.
- VI. [Toolkit](#) Review (Nadia and Michelle) - The chair shared recent feedback from the ASCCC Executive Committee during the recent review of the Noncredit Toolkit draft. The committee made some edits to address these questions. Next steps include updating the draft as best we can and pass to the 2023-2024 Noncredit Committee to shepherd the completion and formal submission.
- VII. Survey Review (CJ and Michelle) - Due to time, this topic was not fully discussed. Results from this survey will be forwarded to the 2023-2024 Noncredit Committee to discuss next steps from this data.
 - A. [Summary Graphs](#)
 - B. *Rostrum* article recommended for fall with ACCE and ASCCC to share out the data.
 - C. Other ideas- Recommend sharing with 23-24 RwLS committee to support all liaisons.
- VIII. Goals and Priorities Review
 - A. [WORK PLAN](#) Update - The chair shared the updated committee work plan. The chair also updated the ASCCC livebinder spreadsheet. The work plan here was used as a committee planning document. The committee reviewed and updated status on a few items that will be shared with the next committee
 - B. [End of Year Report](#) Feedback - The committee reviewed the draft EOY report and provided suggestions. The chair will finalize and submit.
- IX. Announcements - The chair shared upcoming ASCCC events and encouraged members to resubmit their volunteer application for state-wide committee service.
 - A. Check for upcoming ASCCC events at [here](#)
 - B. [Application for Statewide Service—share with colleagues!](#)
- X. Closing Comments
 - A. Any other final comments or suggestions for the future – members expressed gratitude for the community space.
- XI. Adjournment - 2:13 p.m.

Incomplete:

- Noncredit Toolkit
- Noncredit Liaison Survey Data

Completed Tasks:

- *Rostrum* articles on changing the narrative around noncredit education: 2 in winter; 1 in spring
- North and South Regionals meetings
- Plenary Breakout Session Leveraging Noncredit Education for Equitable Student Opportunities
- Resolution 01.02 F22 Development of Noncredit Resources and Inclusion into ASCCC Strategic Planning
- ACCE Report at ASCCC Executive Meetings