



ACADEMIC SENATE for California Community Colleges

LEADERSHIP • EMPOWERMENT • VOICE

Relations With Local Senates Committee

Monday, November 14, 2022

9:30-11:30 am

Minutes

Zoom Meeting

[Join Zoom Meeting](#)

Meeting URL: <https://fhda-edu.zoom.us/j/87439987233?pwd=UG1JNDRnZnNxBK0JUOEJ1ZmsxTTM0Zz09&from=addon>

Charge: The Relations with Local Senates (RwLS) Committee serves to augment the work of the Executive Committee. The committee is interested in cultivating and maintaining a climate where equity and mutual respect are both intrinsic and explicit by valuing individuals and groups from all backgrounds, demographics, and experiences. Its overall purpose is to provide an opportunity to share local and state challenges, exemplary practices, and other information with the Executive Committee. In order to accomplish its overall mission, the RwLS members are conversant with and promote pertinent statutes and strategies for effective and inclusive academic senates. The RwLS will assess the needs of local leaders in order to provide resources needed to participate effectively in governance at the local level.

I. Members Roll Call:

Karen Chow—Chair present	Felipe Agredano	Kandace Knudson present
Cheryl Aschenbach—2 nd Chair	Howard Eskew present	Katie Krolkowski present
Davena Burns-Peter present	Lisa Cox Romain present	

Members, please submit your Contact Info— [Google Form](#)

- II. Call to Order and Agenda Adoption—agenda adopted
- III. Approval of [October 24 Minutes](#) (thank you Kandace notetaker!)

IV. Minutes Volunteer: Kandace

V. Shout Outs, Affirmations, and Lean-in

- A. Coffee Chats/Check Ins With Local Leaders Webinars completed on 10/17, 10/18, 10/27, 10/28. Thank you Cheryl, Davina, Kandace, Felipe, Lisa, for participating! Great conversations about statewide issues (AB 1111 Common Course Numbering and 928 CalGETC) and local issues (reassigned time for AS Presidents, dual enrollment, district academic senate president role)
 - 1. These are great for people to be part of a community
 - 2. A survey will be created for participants to solicit feedback and suggestions for future chats. Maybe we could use the poll in zoom
 - 3. Is there a need to have these coffee chats be more directed? Perhaps have a few topics for discussion like a “pocket workshop” in case the participants don’t have a lot of questions. Participants could have a survey ahead of time with a list of topics to choose from such as what to do in trustee meetings, how to avoid burnout, how to choose and recruit volunteers, how to run meetings. Since the ASCCC has so much available already, maybe the host can be sort of like a librarian and refer folks to and use those resources.
- B. Fall Plenary was great!
- C. [Updated Fall 22 Resolutions](#) have now been posted to ASCCC website. Our committee’s Resolution 17.01 with two friendly amendments (17.01.01 and 17.01.02, p. 55 of [packet of resolutions debated on Saturday 11/5](#)) on establishing Equitable Placement and Student Success Liaison PASSED-- so we now have 9 ASCCC Liaison positions. Davina did a great job being our contact for this resolution and shepherding it through!
- D. [Liaison Breakout](#) facilitated by Karen, Cheryl, Felipe generated good discussion from about 15 in-person participants (in person breakout only)

VI. Committee Goals and Priorities

- A. Review [Committee Priorities list](#) (not in any particular order of priority)
 - 1. Review [Local Senates Not Visited since 2019 or before spreadsheet](#) --identified campuses that have NOT had local Senate visit since BEFORE 2019 (yellow highlight), as well as since 2019 (green highlight)-- total of 61 campuses
 - 1. Need to outreach to these campuses (prioritize Yellow first, then Green) to offer ASCCC local visit services/topics.
 - 2. Latest list of local Senate visits made can be found in Executive Committee’s latest posted agenda (currently October 2022)
 - 3. Looked at the drafted letter: [DRAFTED OUTREACH LETTER](#)
 - a. Suggested revisions to letter: simplify it, mention the coffee chats. We will send the letters out to our ~7 campuses by the end of this week. Once we send the letter, add that info to the spreadsheet:

when we sent it and to whom. Do we need to copy someone?

Karen will follow up and email us.

2. [ASCCC Liaisons website](#)-- committee work in ensuring that all liaison pages have uniformity and sufficient information, working links, etc. to be useful resources to liaisons.
3. Karen debriefed the group about how the plenary visit went and the feedback received. Lots of inconsistencies in compensation across campuses. Greater purposes of college service and service to students should be a way to recruit liaisons, especially for those who may have become uninvolved.
4. Leadership vacuum in liaison-campus-ASCCC relationship: address with Two-way listservs might be a good method for liaisons. We should recommend that the committees in the areas of liaisons take a leadership role for their liaisons and help liaisons know what to do with the info that comes out of the committees. They could help frame the info with "intentionality."
 - a. Work to be done on the liaisons pages:
 - i. Lisa and Kandace will help Karen with a new drafted main page. Karen will meet with Lisa and Kandace next week.

VI. Meeting adjourned at 11:31

VII. *Rostrum* Articles Deadlines:

September 18, 2022 for final publication to the field November 2, 2022

January 22, 2023 for final publication to the field February 28, 2023

March 5, 2023 for final publication to the field April 20, 2023

[IDEAS for potential Rostrum articles?](#)

1. Review past Rostrum articles about Liaisons:

- a. <https://asccc.org/content/establishing-cte-legislative-and-noncredit-liaison-positions>
- b. <https://asccc.org/content/faculty-leadership-institute-legislative-pre-session-and-liaisons>
- c. <https://asccc.org/content/importance-designated-cte-liaisons-local-senates>
- d.

VIII. Announcements

A. Check for upcoming events at [here](#)

B. [Application for Statewide Service](#)

C. Amazon Smile (smile.amazon.com)—select Foundation of the Academic Senate for California Community Colleges

IX. Closing Comments

A. Upcoming Fall meetings of this Committee

B. Any other final comments or suggestions?

X. Adjournment

In Progress:

- Review of Liaisons websites
- Review Local Senates Visits list to note CCCs who have not recently requested local senate visits Send approved letter to local AS Presidents

- F22 Plenary Breakout on Liaisons

Completed Tasks:

- Resolution 17.01 F22 drafted and passed at Fall 22 Plenary
- Coffee Chats/Check Ins With Local Leaders Webinars completed on 10/17, 10/18, 10/27, 10/28
- Plenary Breakout on Liaisons

Committee Monthly Meetings Going Forward (may schedule additional as needed, for instance if needed to finish articles/papers before deadline):

Zooms have been scheduled & sent to committee members (all 9:30-11:30 AM Mondays):

October 24, 2022

November 14, 2022

December 12, 2022

January 9, 2023

February 13, 2023

March 13, 2023

April 10, 2023

May 8, 2023

Committee Expectations: What do we expect of each other?

Be aware of your own capacity--take ownership and follow-through on what you promise.

Be accountable

Communicate

Active Participation--Show up

Kindness

Respect:

- Respect each other's time - respond in a timely manner
- Respect each other's opinions. Be professional - disagreement is okay but use professional language. Disagree with ideas, not people
- Don't negate others' experiences

Practice Self-Awareness, Presence, and Patience

● Be mindful of your own possible assumptions or biases, reflect on them, and set them aside. Forgive someone if they fall short or express bias.

- Be positive and respectful when speaking of others (e.g., if the person heard what you said would it be hurtful)
- Forgive yourself if you need to stop, rewind, and change your mind.
- Practice patience when others dig deeper or change their minds.
- Be mindful when communicating. Be mindful of behaviors that may appear to be a macroaggression and passive aggressive behaviors.
- Recognize your potential attachment to issues. Bring options and interests to the group for discussion and be open to other possibilities.

Collegiality, Criticism, and Feedback

- Honor experience, knowledge, and the diversity of our perspectives
- Critique, with respect and humility, not maliciousness

- Support others to find a positive way to express concerns or conflict and to find resolution.
- Be a trusted ally who can be a sounding board and will help you redirect negativity into positive action.
- Recognize that we are more than one opinion or position and avoid labeling or stereotyping someone based on past decisions or opinions

1. What do we expect of the Committee Chair?

Be the Facilitator

Set Agenda & include items requested by committee members

Keep the focus of the committee - move the agenda forward

Set clear outcomes and takeaways

Set clear timeline and calendar of meetings with a sufficient lead time

Document committee's work/actions

Be the Liaison between committee and ASCCC Executive Committee

Plan in-person meeting for committee members who can/are interested in participating, when it is safe/approved to do so (travel and incidentals expenses for participating committee members are reimbursed by ASCCC)

XI. **Please submit your Contact Info—** [Google Form](#)