



**ACADEMIC SENATE**  
**for California Community Colleges**  
LEADERSHIP • EMPOWERMENT • VOICE

**Transfer, Articulation and Student Services Committee**

September 8, 2023

**Meeting Minutes**

2-3pm

[Zoom](#)

- A. Welcome
- B. Adoption of the Agenda *approval*
  - Agenda was briefly reviewed to ground committee members in the direction of today's meeting and the direction (work) the committee will be heading this academic year.
- C. Introductions *discussion*
  - Committee members introduced themselves, to include their institution, their role at their institution, and expectations from their time on the committee.
    - a. Committee Agreements
      - i. [ASCCC Executive Committee Agreements](#)
        - Committee were presented the ASCCC Executive Committee Agreements and was asked to review and consider 1) adopting the ASCCC Executive Committee Agreements, or 2) develop organic Committee Agreements. Committee members will discuss this item at our next meeting.
    - b. Committee Expectations
      - o Committee members shared that they are looking to learn in the space and time that we come together.
- D. Semester meeting schedule *approval*
  - Committee members discussed different approaches to identifying a day and time of a week that we could meet. Committee shared and Chair Sapienza will take that feedback into consideration and create new When2Meet calendars to identify when we can meet in October, November, and December.
    - a. September?
      - i. <https://www.when2meet.com/?21269353-EI1VH>
    - b. October
    - c. November

- d. December
- E. Areas of Focus 2023-24 (as assigned by ASEC President) *informational*
  - The Committee briefly reviewed the assignments for the academic year. Chair Sapienza primed the Committee members to begin contemplating resources that the Committee might consider developing and delivering for the field.
    - a. CalGETC and the impacts of [AB 928](#)
    - b. [Common Course Numbering and AB 1111](#)
    - c. [Baccalaureate Degree programs](#)
    - d. Support and Resources for [Guided Pathways Liaisons](#)
- F. Review Previous Action Items [End of Year report](#) *review for future discussion*
  - Chair Sapienza grounded the Committee members on last year's End of Year report and the outstanding work, as well as new work that the committee will pursue.
    - a. [TASSC Assigned Resolutions](#)
- G. Announcements
  - Chair Sapienza announced the creation of the Articulation and Transfer Caucus. The Committee discussed how to build a relationship with the new Caucus.
  - The Committee was made aware of the two upcoming events, particularly the Strengthening California's Transfer Pathway next week.
  - The Committee was made aware of the recent change in the Accreditation Institute to a single day event (Friday, September 29<sup>th</sup>) and that the event has been transitioned to fully online delivery.
    - a. Articulation and Transfer Caucus\*, approved by ASCCC Exec on August 18th, 2023
    - b. [Strengthening California's Transfer Pathway](#), PPIC presentation and discussion, September 12, 2023, 11-12pm
    - c. [Accreditation Institute](#), September 29-30, hybrid, San Mateo, CA
- H. Future Items
  - The Committee exercised the liberty to discuss items on the agenda and possible path forward, for example, the information that was presented on AB 1111 and limited time to respond. A possible resolution may be considered on this issue.
  - Michelle highlighted while AB 811 (Repeatability of Courses) may be useful, there might be some implications for transferability that students need to be aware of.
  - A couple of members brought forth concerns and implications for articulation and transfer related to Competency-Based Education (CBE), Military Articulation Program (MAP).

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## Committee Resources

- Website:  
<https://www.asccc.org/directory/transfer-articulation-and-student-services-committee>
- TASSC Shared Drive:  
[https://drive.google.com/drive/folders/1ODtprRcXUC7HyGNVDUe593N5TVxgW7Ca?usp=drive link](https://drive.google.com/drive/folders/1ODtprRcXUC7HyGNVDUe593N5TVxgW7Ca?usp=drive_link)
- Members

TASSC	(Mitra Sapienza, Juan Arzola)				
First Name	Last Name	College	Area	Discipline	FT/PT
Gabriel	Martinez	Berkeley City College	B	Counseling	FT
Eugene	Mahmoud	Mt San Antonio College	C	Engineering	FT
Aaron	Benitez	West LA College	C	Dental Assisting	FT
Annie	Andrew	Lake Tahoe College	A	Library & Information Science	PT
Clara	Ross-Jones	Cerritos College	C	Counseling	FT
Nohelia	Canales	East Los Angeles College	C	Life Sciences (Physiology & Biology)	FT
Arshia	Malek	College of the Canyons; Glendale College	C	Counseling	PT
Michelle	Plug	Citrus College	C	Articulation - Counseling	FT
Jessica	Bush	Santa Rosa Junior College	B	Counseling	PT

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## Deadlines for Reports, Resolutions and Rostrum articles

### Important dates

- 9/20 Proposed pre-session resolutions from the Executive Committee and ASCCC Committees are due via [resolutions@asccc.org](mailto:resolutions@asccc.org)
- 9/26 agenda item due for Oct. Exec

- 10/11-13 Oct Exec
- 10/13 Draft pre-session resolutions packet reviewed by Executive Committee at Oct meeting
- 10/29 agenda items due for Nov Exec.
- 11/15 Nov Exec
- 11/16-18 Fall Plenary
- 11/27 agenda items due for Dec Exec.

## **Rostrum Guidelines**

### [Editorial Guidelines](#)

#### Fall 2023 Resolutions Timeline

- Sep 20: Proposed pre-session resolutions from the Executive Committee and ASCCC Committees are due via resolutions@asccc.org
- Sep 26: Oct agenda items due
- Oct 3: 10 days ahead of Oct Exec meeting (agenda sent out by then)
- Oct 13: Draft pre-session resolutions packet reviewed by Executive Committee at Oct meeting
- Oct 20: Pre-session resolutions packet sent to the field (1 week before area meetings)
- Oct 27/28: Area meeting resolutions due from contacts/area reps within 24 hours of each area meeting (3 weeks before plenary)
- Nov 2: Plenary Resolutions packet sent to the field (2 weeks before first day of plenary)
- Nov 13: Delegate certification/release forms due to ASCCC via events@asccc.org (Mon before plenary)
- Nov 16 1:00pm: New resolutions and amendments due (Thu of Plenary)
- Nov 17 1:00pm: Amendments and urgent resolutions due (Fri of Plenary)

\*Articulation and Transfer Caucus, approved by ASCCC Exec on August 18th, 2023

### **Purpose of the caucus**

The proposed Articulation and Transfer Caucus will serve as a space for faculty to discuss the transfer and articulation impact of pending or passed legislation and regulations. Through these conversations, members will discuss how to voice the caucus' concerns to constituent groups, i.e. through resolutions, rostrum articles, etc. The Articulation and Transfer Caucus will serve to advise the ASCCC on how legislation, regulations, and resolutions may impact student transfer, and on community college policies and procedures related to academic and professional matters, including curriculum, educational program development, degree and certificate requirements, graduation requirements, and student preparation and success.

**Anticipated activities and objectives**

1. Hold Meetings at least once a semester to network with articulation and transfer professionals across the State and to discuss issues that might affect transfer students and articulation officers
2. Meet at ASCCC Plenary to discuss issues of concern, pending plenary resolutions and amendments, and to discuss potential actions to elevate areas of concern identified by the caucus.